

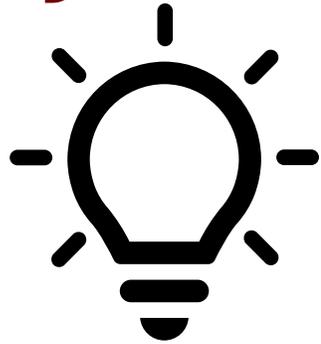
Academic Peer Mentorship

A PRIMER FOR DESIGNING AND
DELIVERING APM PROGRAMS



SEOE Peer Mentorship Program

**Capstone
Project Idea**



Spectrum of APM Administrative Complexity

Informal

- Minimal administrative oversight
- Flexible structure and scheduling
- Peer educators offer guidance and support on an ad-hoc basis
- Limited training required for peer educators
- Often initiated by students themselves or through informal groups

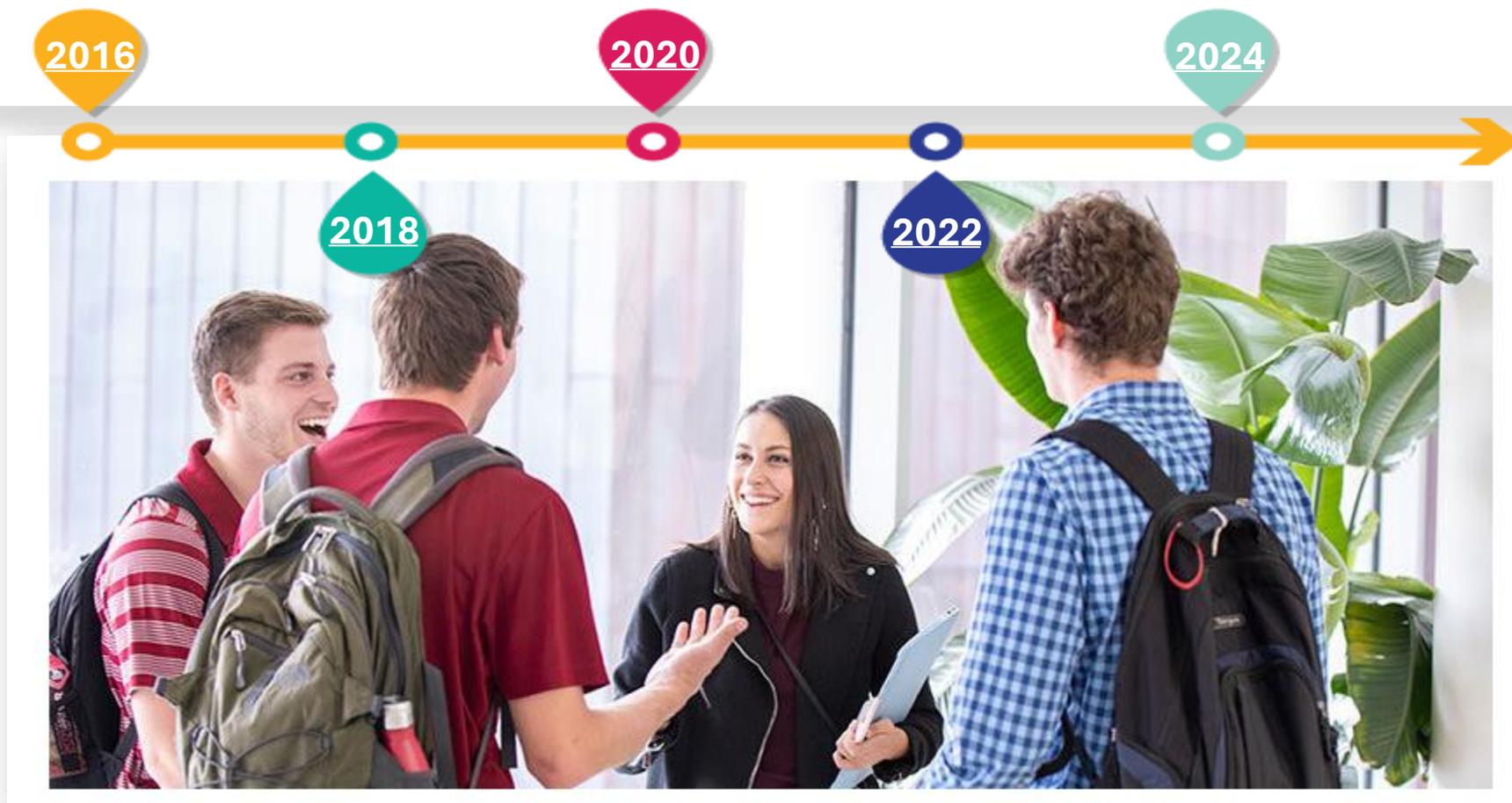
Semi-Structured

- Some level of administrative oversight
- Basic structure with scheduled sessions or activities
- Peer educators receive initial training and occasional check-ins
- More organized than informal programs but still relatively flexible
- May include organized study groups, peer mentoring sessions

Structured

- Defined administrative oversight and management
- Clear structure with regular sessions and defined goals
- Comprehensive training and ongoing support for peer educators
- Includes formalized feedback mechanisms and assessment
- Programs such as peer tutoring, academic success workshops

History of APM...



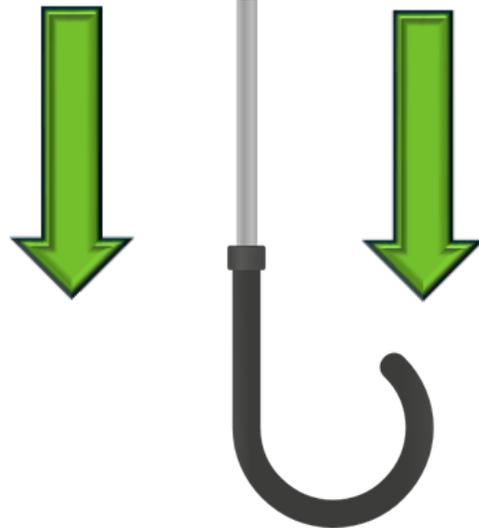


Peer Mentorship



Peer Mentorship

Peer Mentorship is a mutually beneficial relationship between two people of similar ages or experience levels who work together to help each other grow.





Peer Mentorship

Peer Mentorship is a mutually beneficial relationship between two people of similar ages or experience levels who work together to help each other grow.



Academic Peer Mentors discuss majors, academic opportunities, coursework, transition to college, campus resources, procedures, and other essential information for student success.





Peer Opportunities On Campus...

- **U101 Peer Leader**
 - **Residence Mentors**
 - **Carolina Experience Peer Leaders**
 - **Student Success Center Peer Consultants**
 - **...And Many More**
-



Academics



Academics



Community



Academics



Sweet Spot



Community

Where do Students Get This:

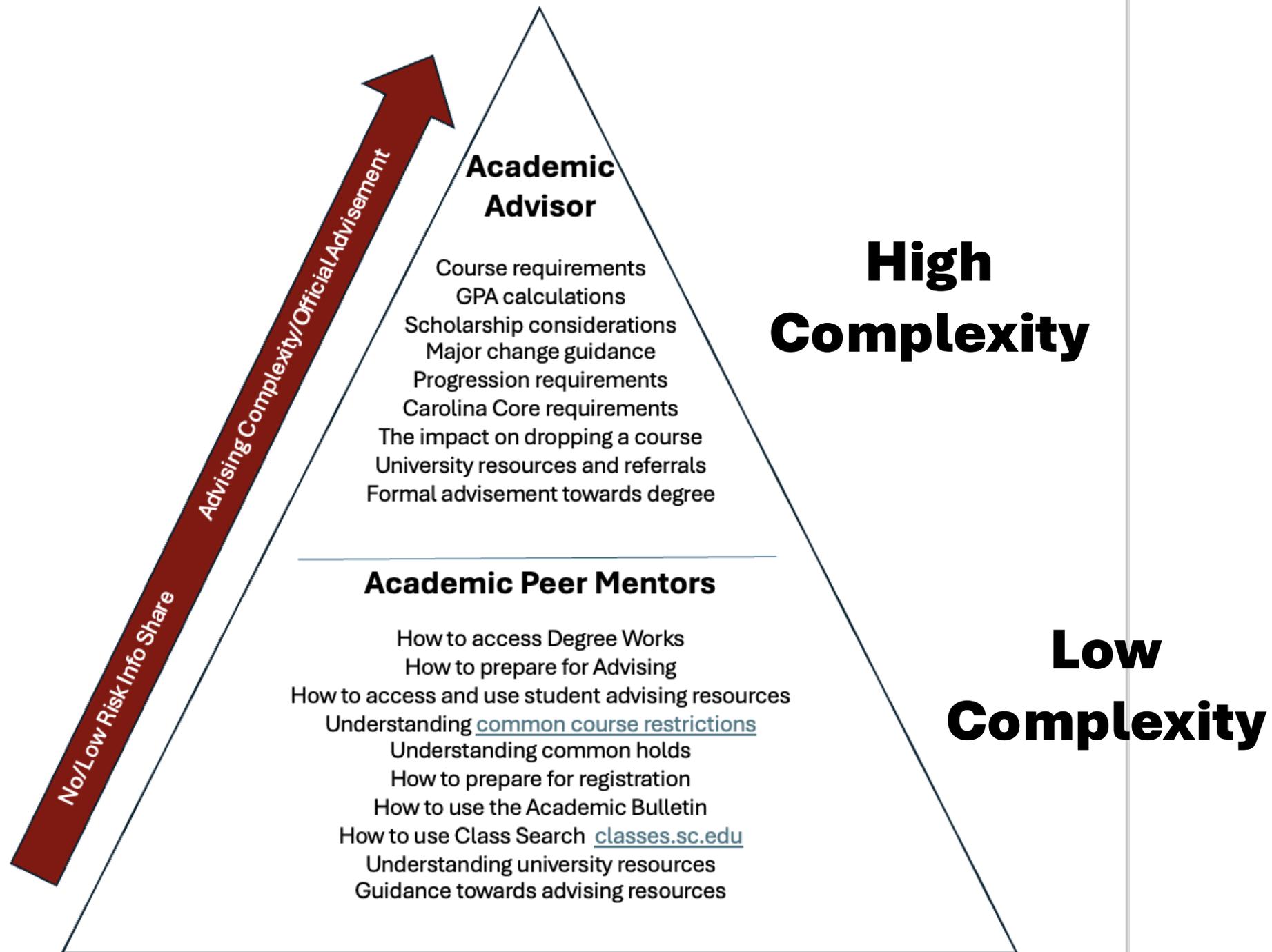


- Orientation
- Residence Halls/Roommates
- Friends and Family
- Happenings/Events on Campus
- Student Orgs.
- Greek Life
- U101
- Program-Specific Courses
- Special Population Support
- Etc.

Where do Students Get This:



- Classroom
 - **BUT** it is not often individualized/1:1 due to class size
- Academic Advisor
 - **BUT** limited time to fit everything in...





What Academic Peer Mentors CANNOT Do:

Provide Formal
Academic Advisement



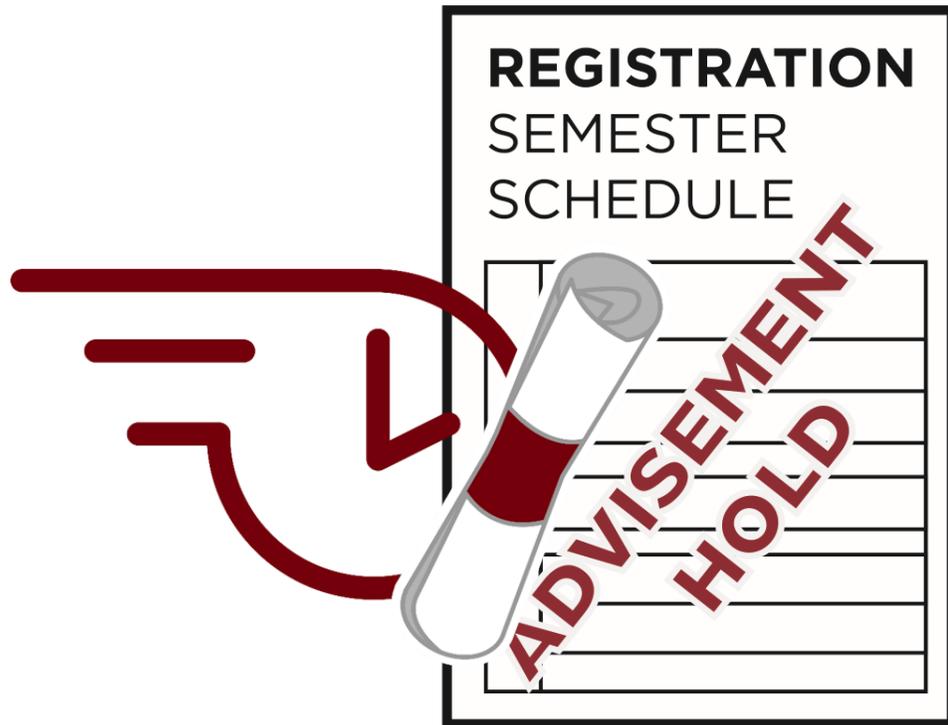
What Academic Peer Mentors CANNOT Do:

Provide Formal
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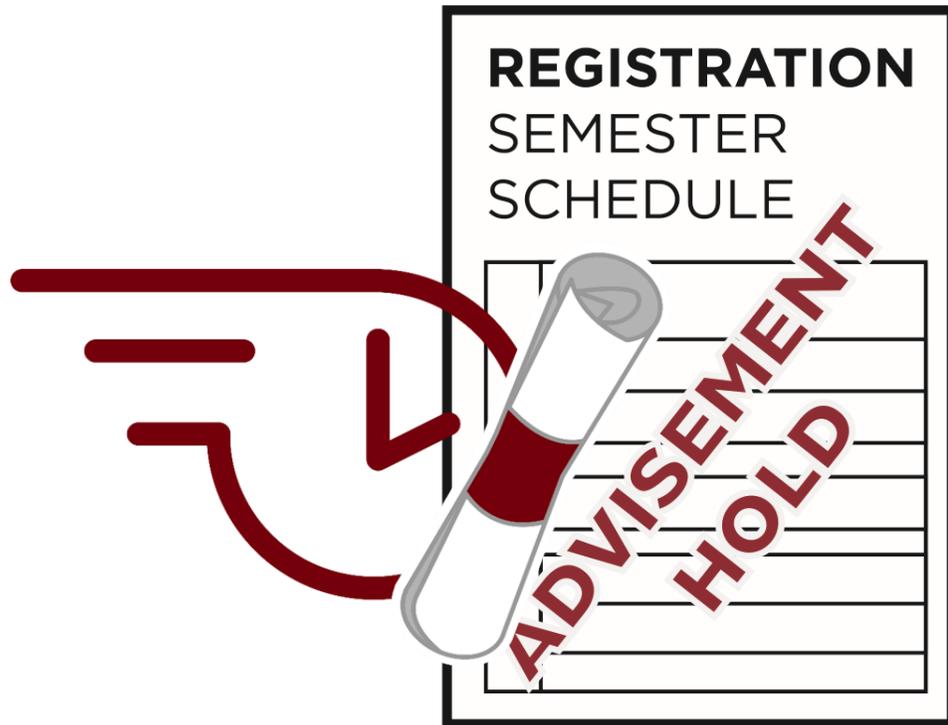
Why?

What Academic Peer Mentors CANNOT Do:



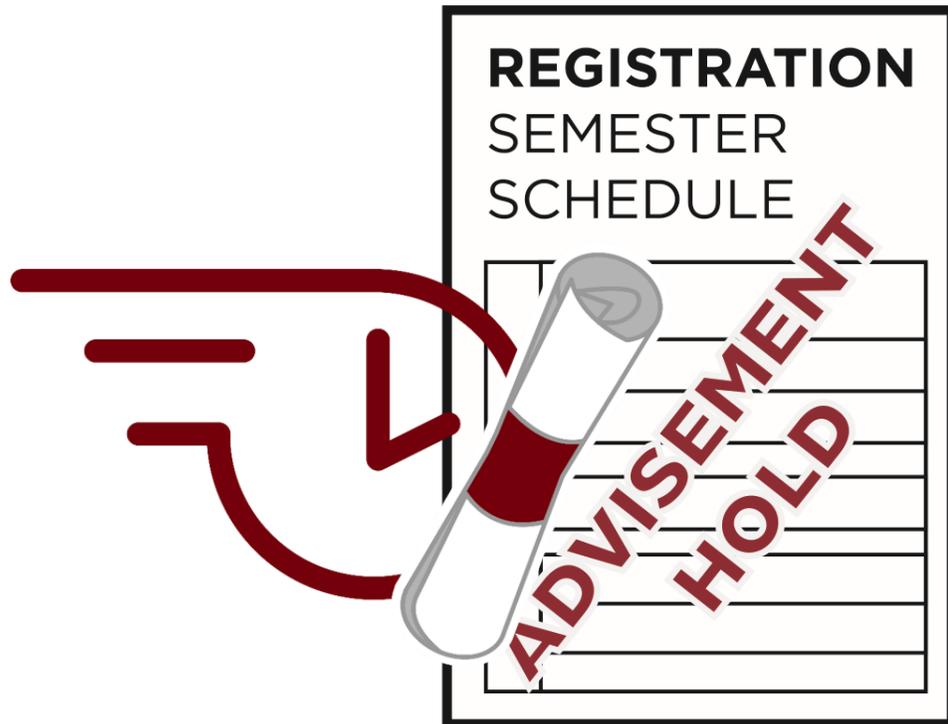
1. Mis-advisement can delay time to degree.

What Peer Mentors CANNOT Do:



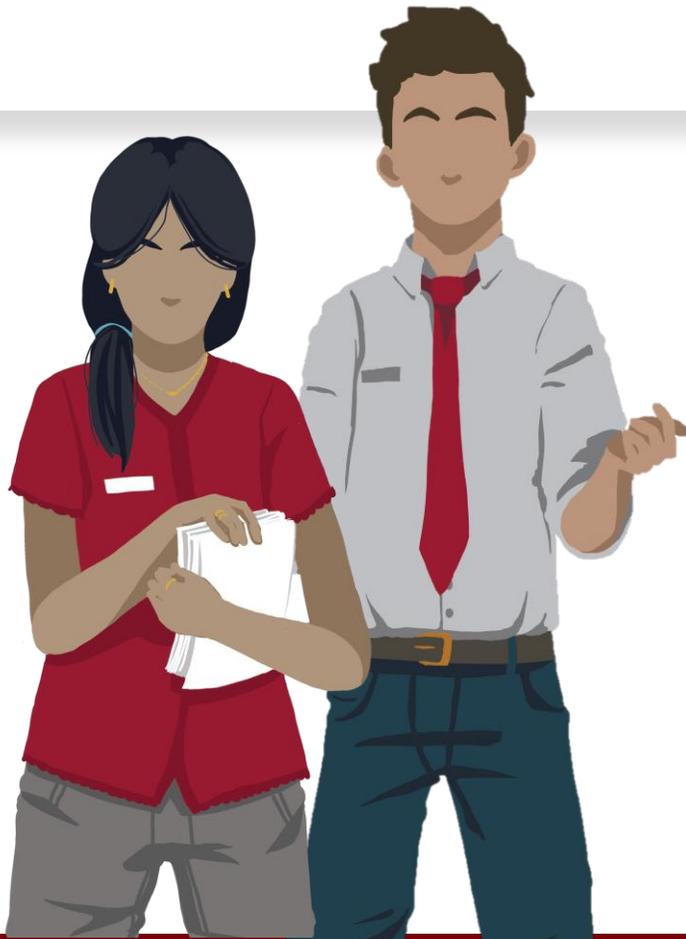
1. Mis-advisement can delay time to degree.
2. Curricular complexity, transfer credit, degree conferral, lifting holds, etc. must be tied to a university official.

What Academic Peer Mentors CANNOT Do:

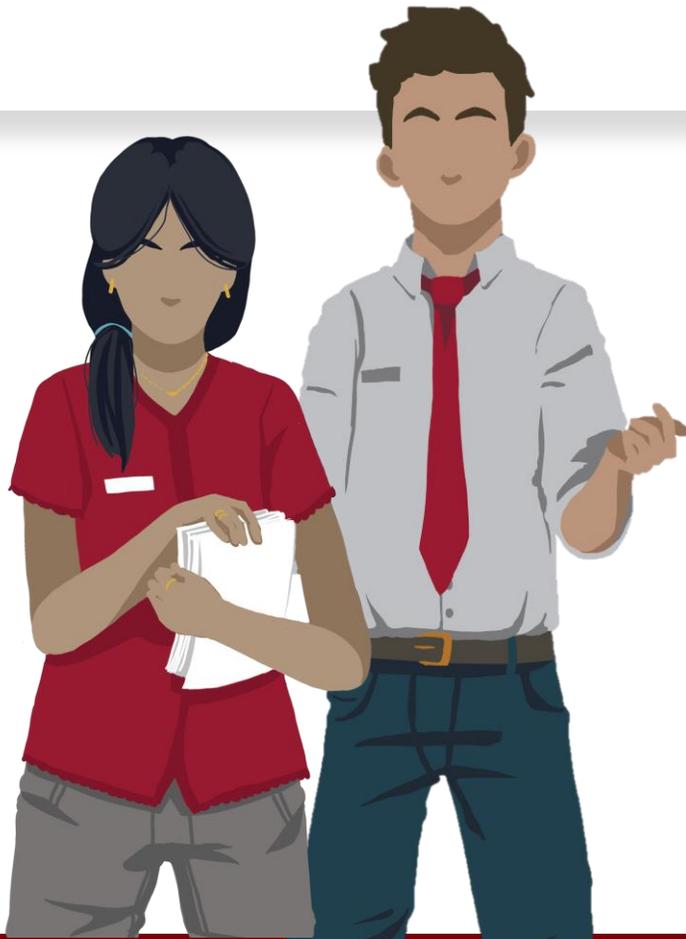


1. Mis-advisement can delay time to degree.
2. Curricular complexity, transfer credit, degree conferral, lifting holds, etc. must be tied to a university official.
3. Multiple Academic Advisors (regarding course selection) is already a challenge.

Why not call them Peer ADVISORS?

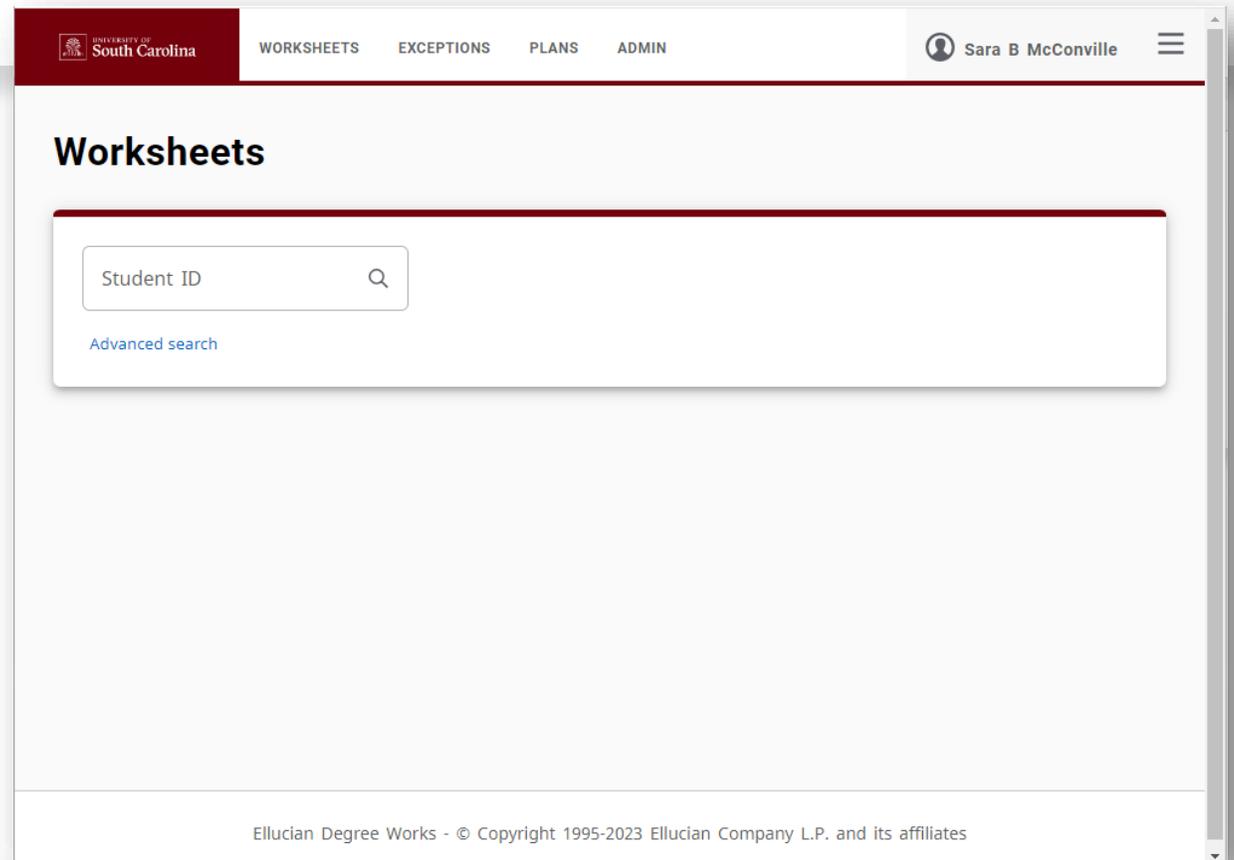


Why not call them Peer ADVISORS?



What Peer Mentors CAN Do:

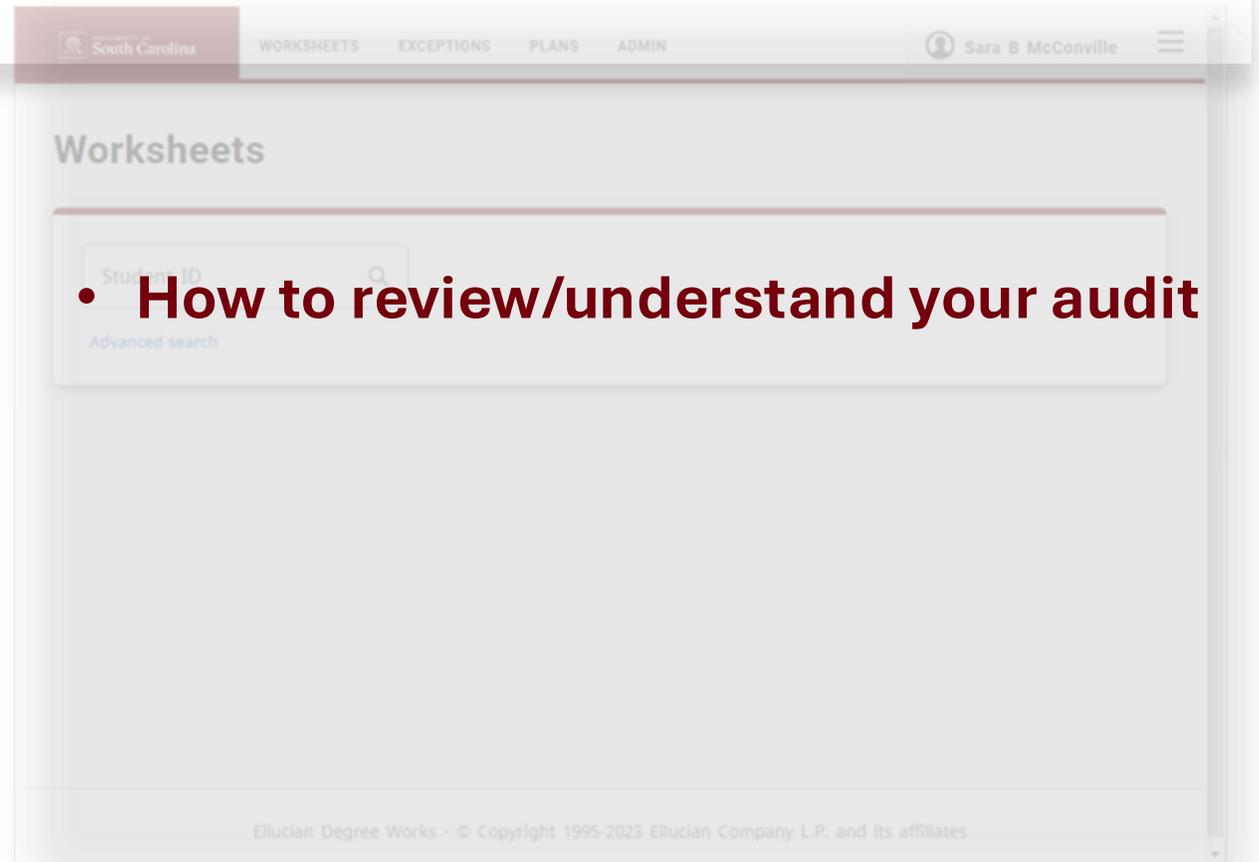
How to:
Use DegreeWorks



The screenshot shows the DegreeWorks interface for the University of South Carolina. The top navigation bar includes the university logo, the text 'UNIVERSITY OF South Carolina', and menu items for 'WORKSHEETS', 'EXCEPTIONS', 'PLANS', and 'ADMIN'. A user profile for 'Sara B McConville' is visible in the top right corner. The main content area is titled 'Worksheets' and features a search box labeled 'Student ID' with a magnifying glass icon. Below the search box is a link for 'Advanced search'. The footer of the page contains the text: 'Ellucian Degree Works - © Copyright 1995-2023 Ellucian Company L.P. and its affiliates'.

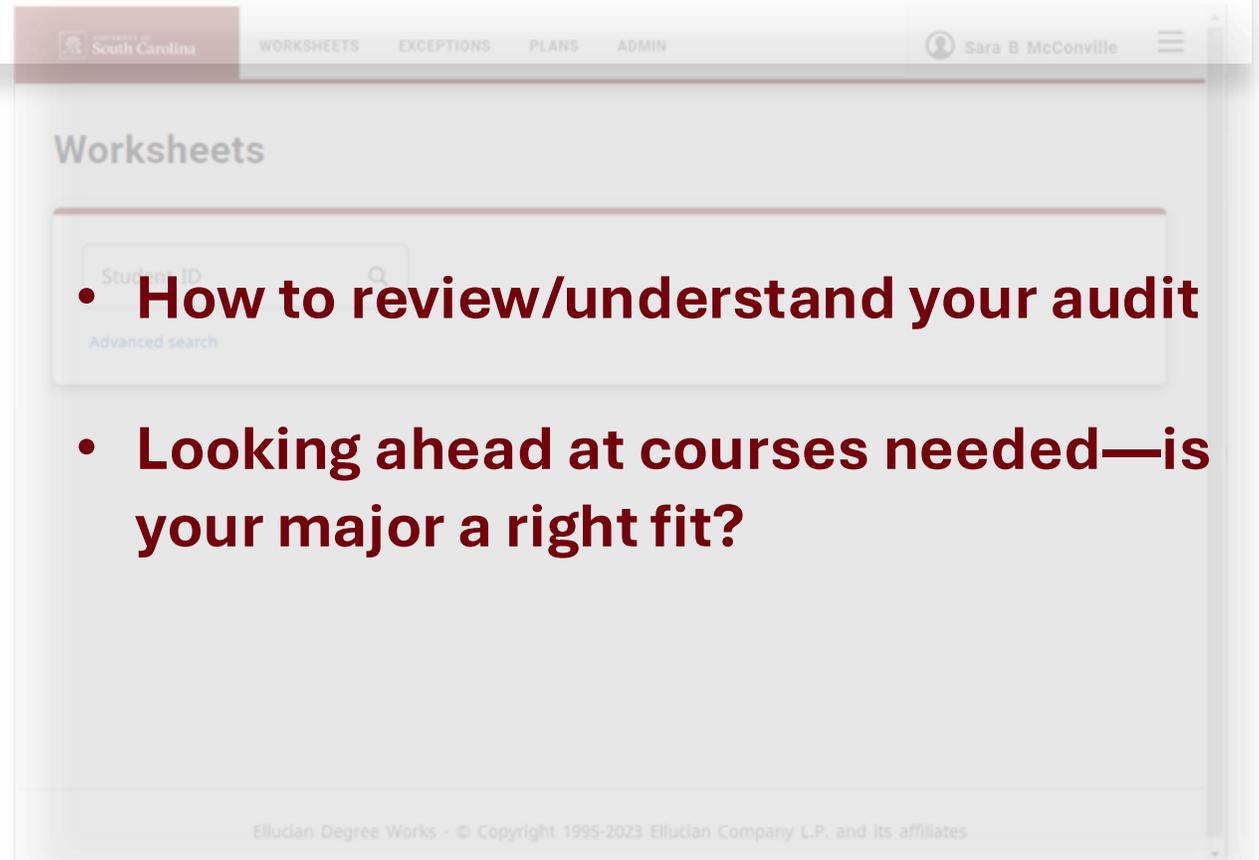
What Peer Mentors CAN Do:

How to:
Use DegreeWorks



What Peer Mentors CAN Do:

How to:
Use DegreeWorks



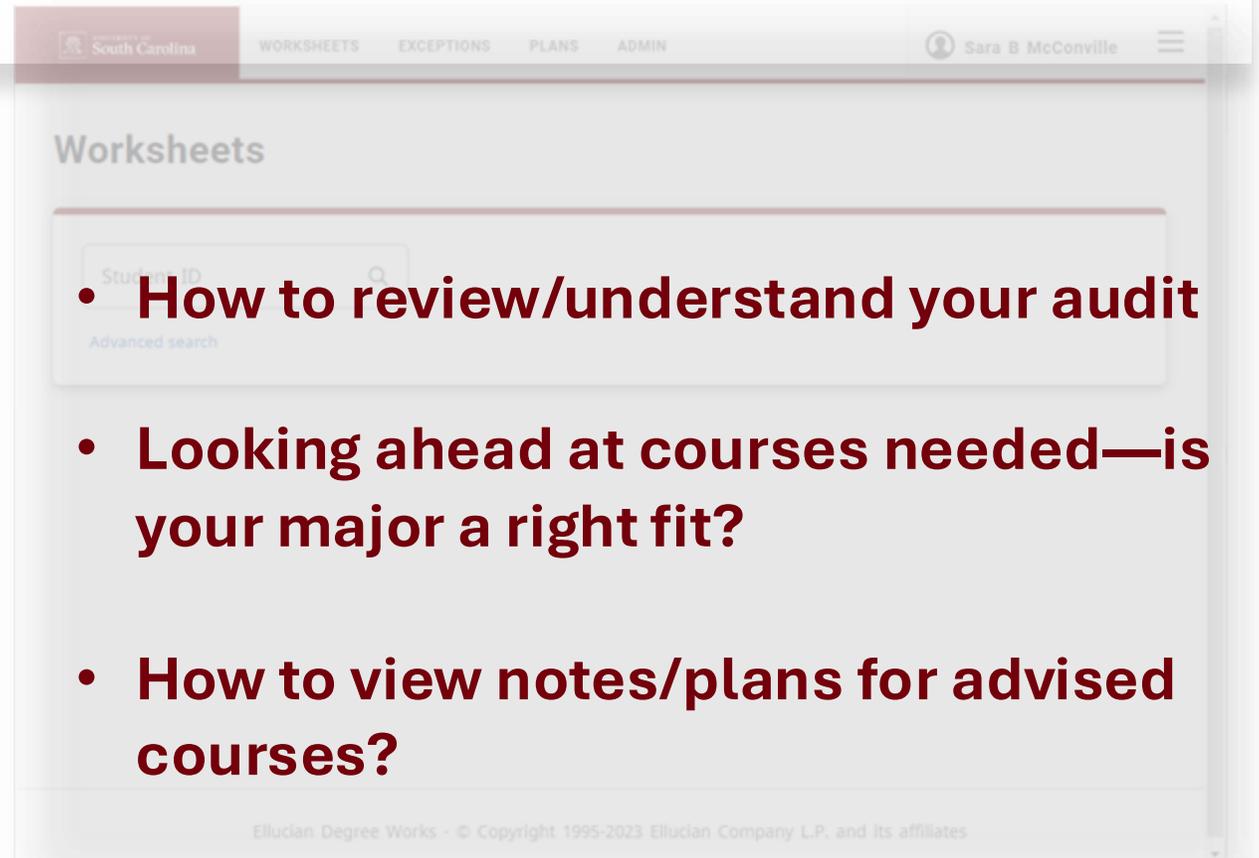
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- **How to review/understand your audit**
- **Looking ahead at courses needed—is your major a right fit?**

Elucian Degree Works - © Copyright 1995-2023 Elucian Company L.P. and its affiliates

What Peer Mentors CAN Do:

How to:
Use DegreeWorks



The screenshot shows the DegreeWorks interface. At the top, there are navigation tabs: WORKSHEETS, EXCEPTIONS, PLANS, and ADMIN. The user's name, Sara B McConville, is displayed in the top right corner. The main content area is titled "Worksheets" and features a search bar labeled "Student ID" with a magnifying glass icon and a link to "Advanced search".

- **How to review/understand your audit**
- **Looking ahead at courses needed—is your major a right fit?**
- **How to view notes/plans for advised courses?**

At the bottom of the interface, there is a footer: "Elucian Degree Works - © Copyright 1995-2023 Elucian Company L.P. and its affiliates".

What Peer Mentors CAN Do:

How to:
Prepare for
Advisement/Registration

The screenshot shows the top navigation bar of the University of South Carolina website. It includes the university logo and name, a search bar with the text "SEARCH SC.EDU", and a list of gateways for students, faculty & staff, alumni, parents & families, calendar, map, directory, apply, and give. Below the navigation bar is a red header for "Academic Advising". The main content area is divided into two columns. The left column contains a list of resources under the heading "Academic Advising", including "Student Advising Resources" (with sub-items: Advising Help Videos & Resources, Orientation Advising for New Students, Pre-Advisement Checklist) and "Registration Resources" (with sub-items: My USC Experience Student Resources, USC Online Programs Advisement, Academic Advising Student Council). Other categories listed are "College Advising", "Changing Majors", "Transfer Advising", and "Academic Coaching". The right column features a section titled "Registration Resources" with a welcome message and a paragraph explaining the Student Registration Hub. Below this is a grey box with the heading "Encountering registration issues?" and text about reporting system crashes or errors to DoIT. At the bottom of this box is the phone number 803-777-1800 and a link to the "Service Desk - Division of Information Technology".

GATEWAYS FOR: STUDENTS FACULTY & STAFF ALUMNI PARENTS & FAMILIES CALENDAR MAP DIRECTORY APPLY GIVE

UNIVERSITY OF South Carolina

SEARCH SC.EDU

Academic Advising

Academic Advising

Student Advising Resources

- Advising Help Videos & Resources
- Orientation Advising for New Students
- Pre-Advisement Checklist

Registration Resources

- My USC Experience Student Resources
- USC Online Programs Advisement
- Academic Advising Student Council

College Advising

Changing Majors

Transfer Advising

Academic Coaching

Registration Resources

Welcome to the Student Registration Hub, where you'll find essential resources to streamline your academic journey. Explore our pre-registration checklist to ensure a smooth registration process, get answers to common questions in our Registration FAQ section, stay informed about course restrictions, and learn how to address registration holds. We're here to empower you with the tools and information you need to make registration a breeze.

Encountering registration issues?

While academic advisors help with the registration process, any system crashes or errors should be promptly reported to DoIT by submitting a ticket.

Phone: 803-777-1800

[Service Desk - Division of Information Technology](#)

What Peer Mentors CAN Do:

How to:
Prepare for
Advisement/Registration

- **Schedule your Advising Appointment**

The screenshot shows the USC Academic Advising website. At the top, there is a navigation bar with "South Carolina" and "MARCH 30, 2024". Below this is a "Academic Advising" header. The main content area is divided into two columns. The left column contains a list of links: "Academic Advising", "Student Advising Resources", "Advising Help Videos & Resources", "Orientation Advising for New Students", "Pre-Advisement Checklist", "Registration Resources" (highlighted with a right-pointing arrow), "My USC Experience Student Resources", "USC Online Programs Advisement", "Academic Advising Student Council", "College Advising", "Changing Majors", "Transfer Advising", and "Academic Coaching". The right column features a "Registration Resources" section with a welcome message: "Welcome to the Student Registration Hub, where you'll find essential resources to streamline your academic journey. Explore our pre-registration checklist to ensure a smooth registration process, get answers to common questions in our Registration FAQ section, stay informed about course restrictions, and learn how to address registration holds. We're here to empower you with the tools and information you need to make registration a breeze." Below this is a section titled "Encountering registration issues?" with the text: "While academic advisors help with the registration process, any system crashes or errors should be promptly reported to Dolf by submitting a ticket." At the bottom of the right column, it says "Phone: 803-777-1800" and "Service Desk - Division of Information Technology | 2".

What Peer Mentors CAN Do:

How to:
Prepare for
Advisement/Registration

- Schedule your Advising Appointment
- Review your degree progress in DegreeWorks

The screenshot shows the USC Student Advising and Registration Hub website. The header includes the USC logo and the text "South Carolina UNIVERSITY OF SOUTH CAROLINA". The main content area is titled "Academic Advising" and "Registration Resources". It features a navigation menu on the left with items like "Advising Help, Videos & Resources", "Orientation Advising for New Students", "Pre-Advisement Checklist", "Registration Resources", "My USC Experience Student Resources", "USC Online Programs Advisement", "Academic Advising Student Council", "College Advising", "Changing Majors", "Transfer Advising", and "Academic Coaching". The main text area contains a welcome message: "Welcome to the Student Registration Hub, where you'll find essential resources to streamline your academic journey. Explore our pre-registration checklist to ensure a smooth registration process, get answers to common questions in our Registration FAQ section, stay informed about course restrictions, and learn how to address registration holds. We're here to empower you with the tools and information you need to make registration a breeze." Below this, there is a section titled "Encountering registration issues?" with the text: "While academic advisors help with the registration process, any system crashes or errors should be promptly reported to Dolf by submitting a ticket." The contact information provided is "Phone: 803-777-1800" and "Service Desk - Division of Information Technology | 2".

What Peer Mentors CAN Do:

How to:
Prepare for
Advisement/Registration

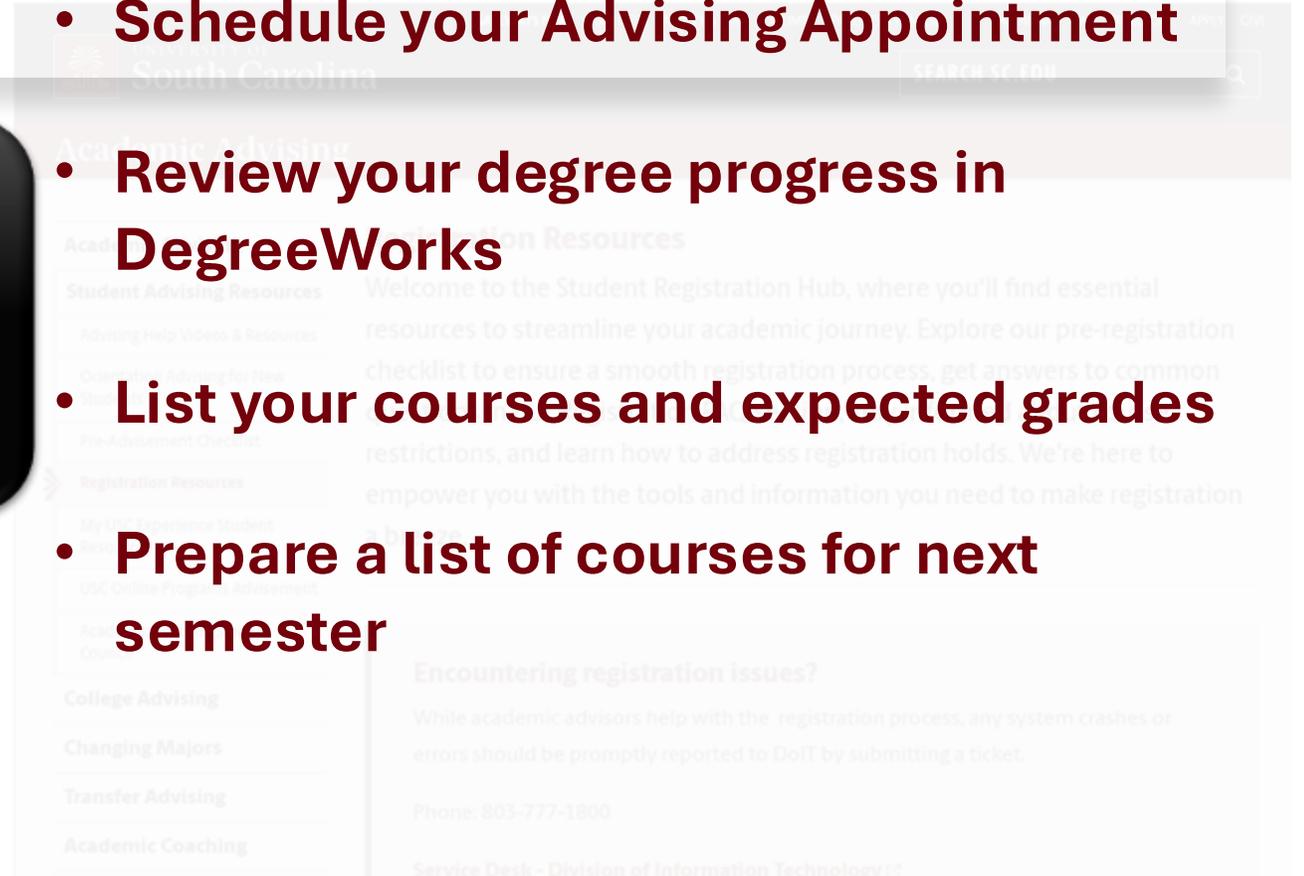
- Schedule your Advising Appointment
- Review your degree progress in DegreeWorks
- List your courses and expected grades

The screenshot shows the USC Student Registration Hub website. The header includes "University of South Carolina" and "MAY 19 10:10 AM". The main content area is titled "Welcome to the Student Registration Hub, where you'll find essential resources to streamline your academic journey. Explore our pre-registration checklist to ensure a smooth registration process, get answers to common restrictions, and learn how to address registration holds. We're here to empower you with the tools and information you need to make registration a breeze." On the left, there is a navigation menu with items like "College Advising", "Changing Majors", "Transfer Advising", and "Academic Coaching". On the right, there is a section titled "Encountering registration issues?" with the text "While academic advisors help with the registration process, any system crashes or errors should be promptly reported to Dolf by submitting a ticket." and the phone number "Phone: 803-777-1800". At the bottom right, it says "Service Desk - Division of Information Technology | 2".

What Peer Mentors CAN Do:

How to:
Prepare for
Advisement/Registration

- Schedule your Advising Appointment
- Review your degree progress in DegreeWorks
- List your courses and expected grades
- Prepare a list of courses for next semester



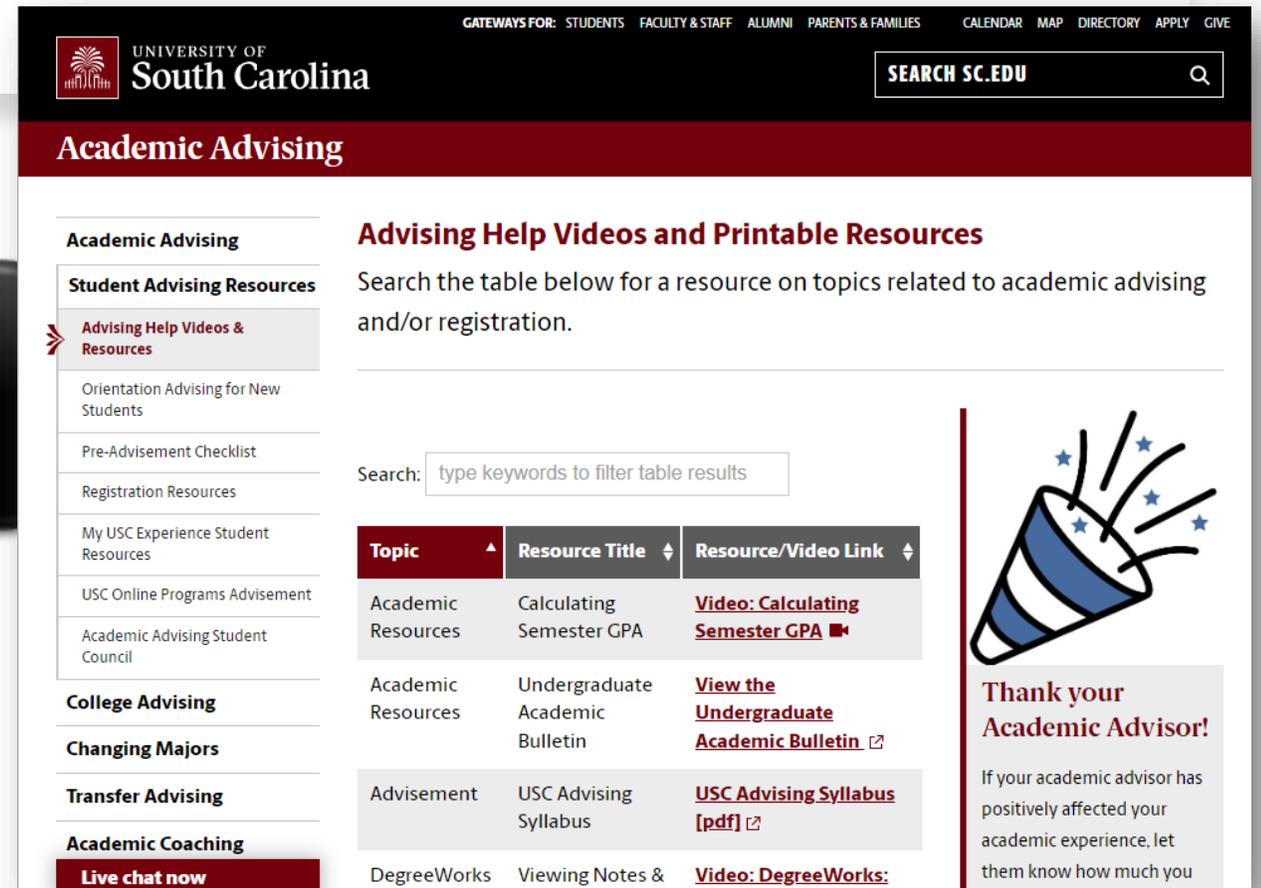
What Peer Mentors CAN Do:

How to:
Prepare for
Advisement/Registration

- **Schedule your Advising Appointment**
- **Review your degree progress in DegreeWorks**
- **List your courses and expected grades**
- **Prepare a list of courses for next semester**
- **Prepare a list of topics/questions for your advisor**

What Peer Mentors CAN Do:

How to:
Access Video Resources



The screenshot shows the University of South Carolina Academic Advising website. At the top, there is a navigation bar with links for "GATEWAYS FOR: STUDENTS, FACULTY & STAFF, ALUMNI, PARENTS & FAMILIES" and "CALENDAR, MAP, DIRECTORY, APPLY, GIVE". The University of South Carolina logo and name are on the left, and a "SEARCH SC.EDU" box is on the right. Below the navigation bar is a red header with the text "Academic Advising".

On the left side, there is a sidebar menu with the following items:

- Academic Advising
- Student Advising Resources
 - Advising Help Videos & Resources (highlighted with a red arrow)
 - Orientation Advising for New Students
 - Pre-Advisement Checklist
 - Registration Resources
 - My USC Experience Student Resources
 - USC Online Programs Advisement
 - Academic Advising Student Council
- College Advising
- Changing Majors
- Transfer Advising
- Academic Coaching
- Live chat now

On the right side, the main content area is titled "Advising Help Videos and Printable Resources". Below the title is a search box with the placeholder text "type keywords to filter table results". Below the search box is a table with the following data:

| Topic | Resource Title | Resource/Video Link |
|--------------------|---------------------------------|----------------------------------------------------------|
| Academic Resources | Calculating Semester GPA | Video: Calculating Semester GPA |
| Academic Resources | Undergraduate Academic Bulletin | View the Undergraduate Academic Bulletin |
| Advisement | USC Advising Syllabus | USC Advising Syllabus [pdf] |
| DegreeWorks | Viewing Notes & | Video: DegreeWorks: |

At the bottom right of the main content area, there is a graphic of a blue and white striped megaphone with stars coming out of it. Below the megaphone is a text box that says "Thank your Academic Advisor!" followed by the text "If your academic advisor has positively affected your academic experience, let them know how much you".

What Peer Mentors CAN Do:

How to:
Access Video Resources

- 'How to identify class registration restrictions' Video

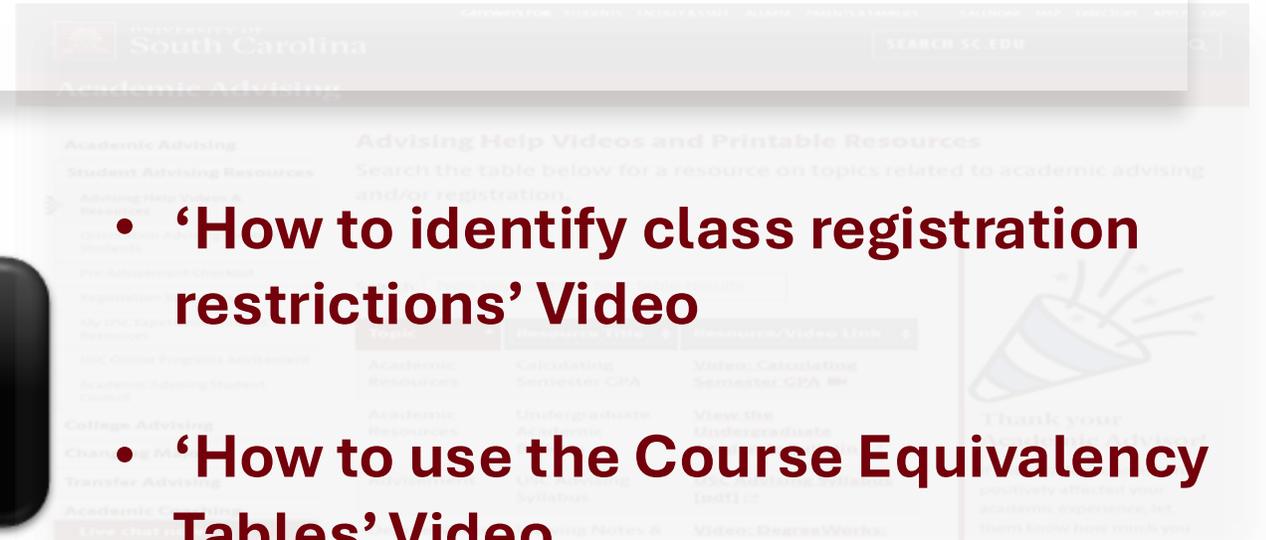
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| Topic | Resource Type | Resource Name | Action |
|--------------------|---------------------------------|----------------------------------------------|--------|
| Academic Resources | Calculating Semester GPA | Video: Calculating Semester GPA 10' | View |
| Academic Resources | Undergraduate Academic Bulletin | View the Undergraduate Academic Bulletin 10' | View |
| Advisement | USC Advising Syllabus | USC Advising Syllabus (pdf) 10' | View |
| DegreeWorks | Viewing Notes & | Video: DegreeWorks | View |

What Peer Mentors CAN Do:

How to:
Access Video Resources

- 'How to identify class registration restrictions' Video
- 'How to use the Course Equivalency Tables' Video



What Peer Mentors CAN Do:

How to:
Connect to
University Resources

The screenshot shows the top navigation bar of the University of South Carolina website with links for GATEWAYS FOR: STUDENTS, FACULTY & STAFF, ALUMNI, PARENTS & FAMILIES, CALENDAR, MAP, DIRECTORY, APPLY, and GIVE. The University of South Carolina logo is on the left, and a search bar labeled 'SEARCH SC.EDU' is on the right. Below the navigation is a red banner with the text 'Undergraduate Research'. The main content area features a large photograph of a young woman with long brown hair, looking thoughtfully to the side. A white circular icon with a horizontal line is overlaid on the photo. To the right of the photo is a white text box with the heading 'DISCOVERY FOR EVERY DISCIPLINE' and the text: 'Undergraduate researchers like Courtney Cooper gain valuable experience beyond the classroom. Embark on your journey of exploration today.' At the bottom left, there is a vertical menu with three items: 'Undergraduate Research' (with a right-pointing arrow), 'Get Started', and 'Apply for Funding'. To the right of this menu is a paragraph of text: 'Research is all about asking questions and finding answers. The Office of Undergraduate Research — a division of the USC Office of the Vice President for Research — connects undergraduate students in every discipline with the tools they need to pursue their own answers.'

GATEWAYS FOR: STUDENTS FACULTY & STAFF ALUMNI PARENTS & FAMILIES CALENDAR MAP DIRECTORY APPLY GIVE

UNIVERSITY OF South Carolina

SEARCH SC.EDU

Undergraduate Research

DISCOVERY FOR EVERY DISCIPLINE

Undergraduate researchers like Courtney Cooper gain valuable experience beyond the classroom. Embark on your journey of exploration today.

Undergraduate Research

Get Started

Apply for Funding

Research is all about asking questions and finding answers. The Office of Undergraduate Research — a division of the USC Office of the Vice President for Research — connects undergraduate students in every discipline with the tools they need to pursue their own answers.

What Peer Mentors CAN Do:

How to:
Connect to
University Resources

The screenshot shows the top navigation bar of the University of South Carolina website, including the university logo and a search bar. Below the navigation is a large banner image featuring a woman and a man. A text box on the right side of the banner reads: "DISCOVERY FOR EVERY DISCIPLINE. Undergraduate researchers like Courtney Cooper gain valuable experience beyond the classroom. Embark on your journey of exploration today." At the bottom of the page, there is a section titled "Undergraduate Research" with a sub-section "Get Started" and a link "Apply for Funding".

- Steps to connecting with:

What Peer Mentors CAN Do:

How to:
Connect to
University Resources

The screenshot shows the University of South Carolina Undergraduate Research website. At the top, there is a navigation bar with the university logo and a search bar. Below the navigation bar, the main content area features a large image of a student working on a laptop. Overlaid on this image is a text box that reads: "DISCOVERY FOR EVERY DISCIPLINE" followed by "Undergraduate researchers like Courtney Cooper gain valuable experience beyond the classroom. Embark on your journey of exploration today." Below the image, there is a section titled "Undergraduate Research" with a sub-section "Get Started" and a link "Apply for Funding". The text below this section states: "Research is all about asking questions and finding answers. The Office of Undergraduate Research—a division of the USC Office of the Vice President for Research—connects undergraduate students in every discipline with the tools they need to pursue their own research."

- Steps to connecting with:
 - Exploratory Advising

What Peer Mentors CAN Do:

How to:
Connect to
University Resources

• Steps to connecting with:

- Exploratory Advising
- Education Abroad



What Peer Mentors CAN Do:

How to:
Connect to
University Resources

• Steps to connecting with:

- Exploratory Advising
- Education Abroad
- Undergraduate Research

The screenshot shows the University of South Carolina website for Undergraduate Research. At the top, there is a navigation bar with the university logo and name, and a search bar labeled 'SEARCH SC.EDU'. Below the navigation bar, the main content area features a large image of two students, a woman and a man, looking at a laptop. Overlaid on the right side of this image is a text box with the heading 'DISCOVERY FOR EVERY RESEARCHER' and a sub-heading 'Undergraduate Research'. The text in the box reads: 'Undergraduate researchers like Courtney Cooper gain valuable experience beyond the classroom. Embark on your journey of exploration today.' Below the image, there is a section titled 'Undergraduate Research' with a sub-heading 'Get Started' and a link 'Apply for Funding'. To the right of this section, there is a paragraph of text: 'Research is all about asking questions and finding answers. The Office of Undergraduate Research—a division of the USC Office of the Vice President for Research—connects undergraduate students in every discipline with the tools they need to pursue their own'.

What Peer Mentors CAN Do:

How to:
Connect to
University Resources

• Steps to connecting with:

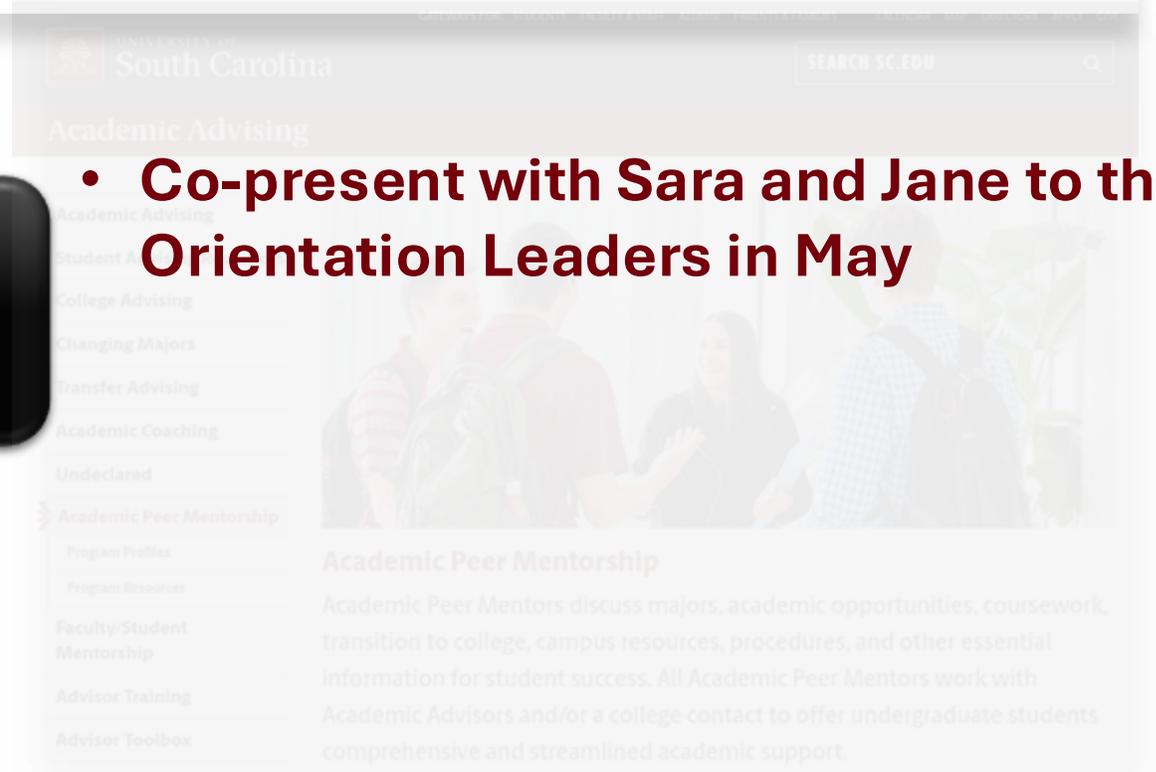
- Exploratory Advising
- Education Abroad
- Undergraduate Research
- Graduation with Leadership Distinction



What Peer Mentors CAN Do:

Building Relationship with
Academic Advisor

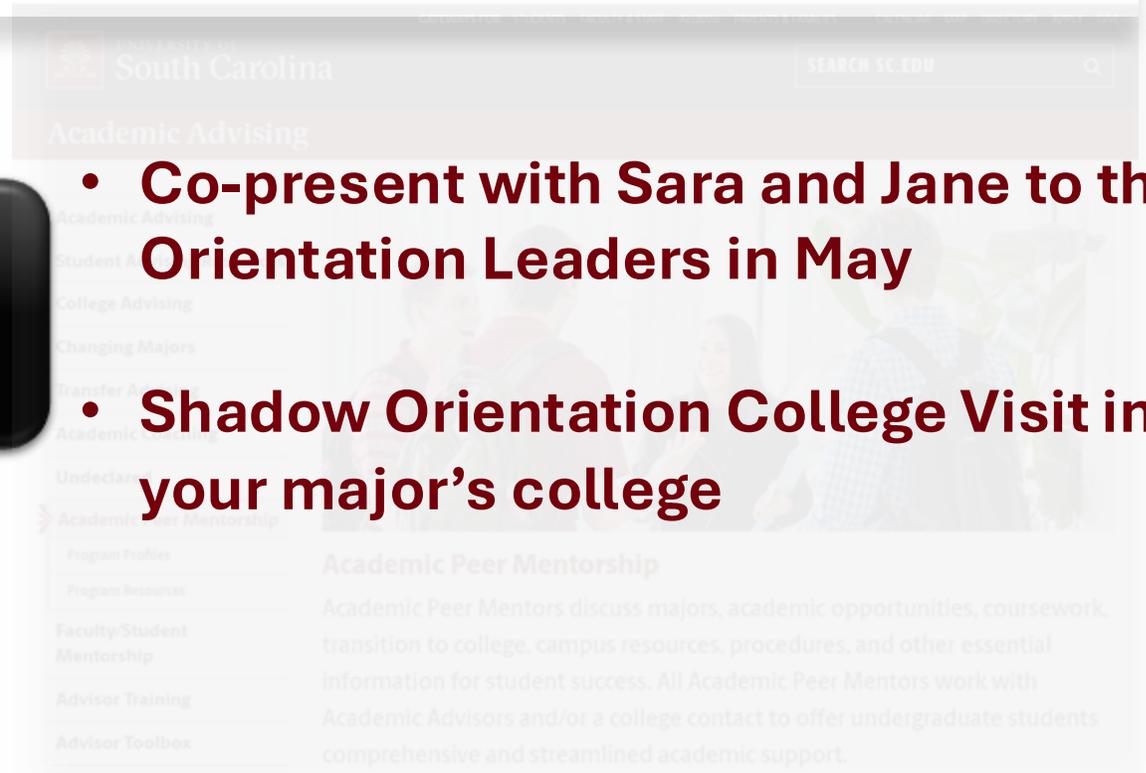
- **Co-present with Sara and Jane to the Orientation Leaders in May**



What Peer Mentors CAN Do:

Building Relationship with
Academic Advisor

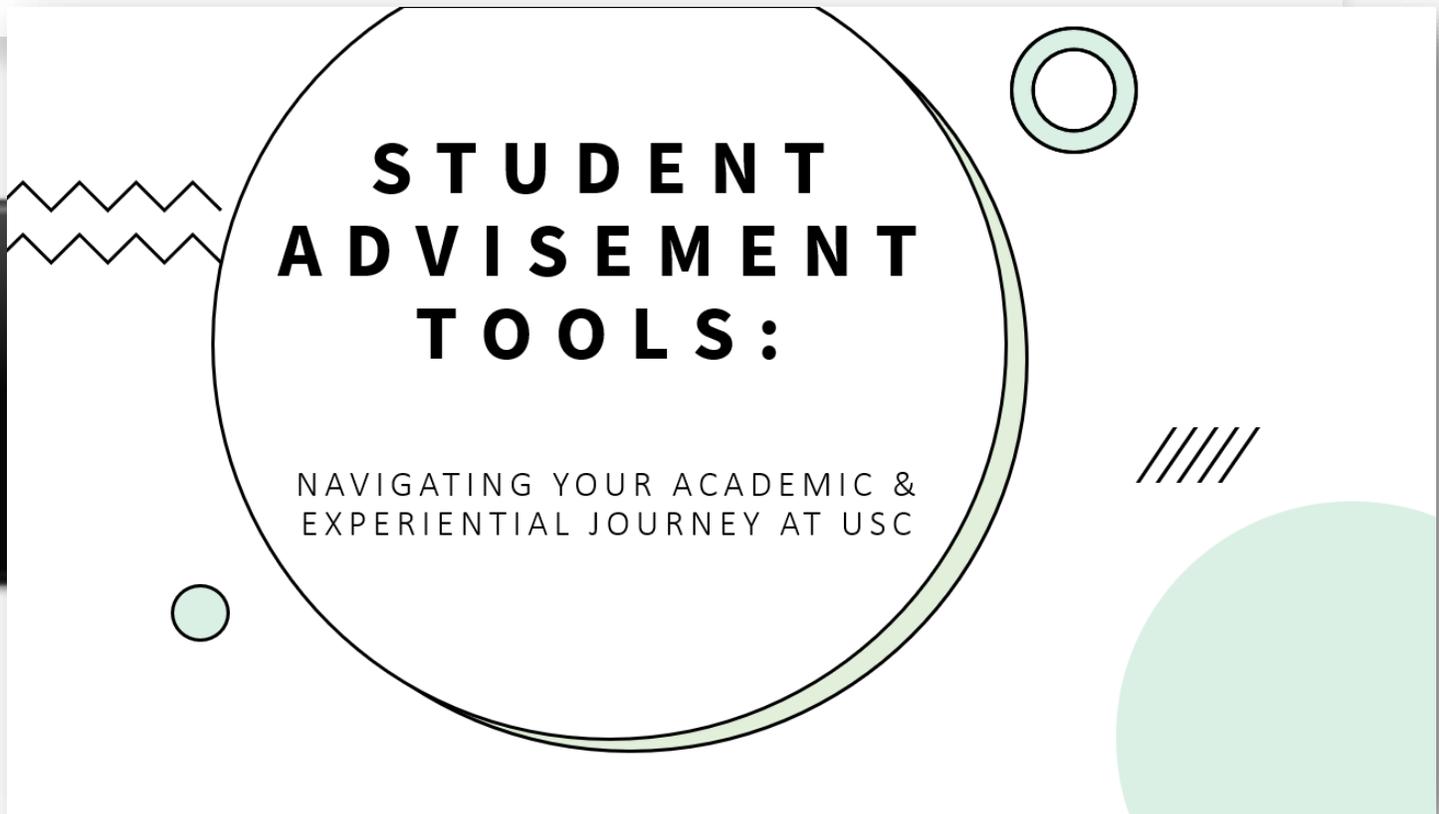
- Co-present with Sara and Jane to the Orientation Leaders in May
- Shadow Orientation College Visit in your major's college





What Peer Mentors CAN Do:

Co-Present U101
Advising Tools
Presentation



**STUDENT
ADVISEMENT
TOOLS:**

NAVIGATING YOUR ACADEMIC &
EXPERIENTIAL JOURNEY AT USC

What Peer Mentors CAN Do:

Co-Present U101
Advising Tools
Presentation

- Assist students while reviewing their Degree Audit

NAVIGATING YOUR ACADEMIC &
EXPERIENTIAL JOURNEY AT USC

What Peer Mentors CAN Do:

Co-Present U101
Advising Tools
Presentation

- Assist students while reviewing their Degree Audit
- Help students prepare for advisement

NAVIGATING YOUR ACADEMIC &
EXPERIENTIAL JOURNEY AT USC

What Peer Mentors CAN Do:

Co-Present U101
Advising Tools
Presentation

- Assist students while reviewing their Degree Audit
- Help students prepare for advisement
- Help students find and review their Experiential Transcript



Let's Chat!

Please take a look at the list of potential duties for an academic peer mentor on your handout and highlight/circle what could be most helpful to your unit

Let's Chat!

Is this the correct
Contact Information
for your Department?

Academic Peer Mentorship

Program Profiles

Program Resources

Faculty/Student Mentorship

Advisor Training

Advisor Toolbox

University Advising Center

Academic Peer Mentorship Programs

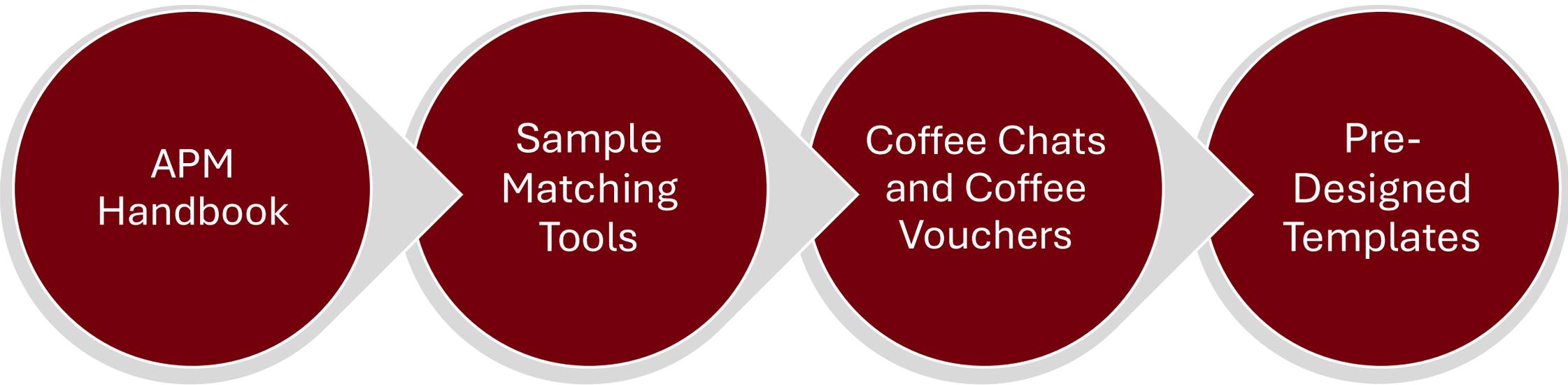
Filter results by your major or use keywords that identify specific mentorship opportunities of interest.

Search:

| Academic Department | Department Contact | Description |
|--------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------|
| Arnold School of Public Health | Associate Dean for Undergraduate Student Affairs Director: Bridget Miller, bridget_miller@sc.edu | Student liaisons serve on the Dean's Council to address students' needs and concerns. The group also plans student events and service projects. |
| College of Arts & Sciences | Dawn Hiller, Director of Students, hiller@sc.edu | Mentorship occurs per department. |
| College of Education | Director of ACI, Student Success Coach and Outreach Coordinator: Preston Thorne, thornep@mailbox.sc.edu | Academic Peer Mentorship will be launched through USC Mentorship Hub (People Grove) in August 2020 to establish a formal peer mentorship program. |



How can the UAC Help?



APM
Handbook

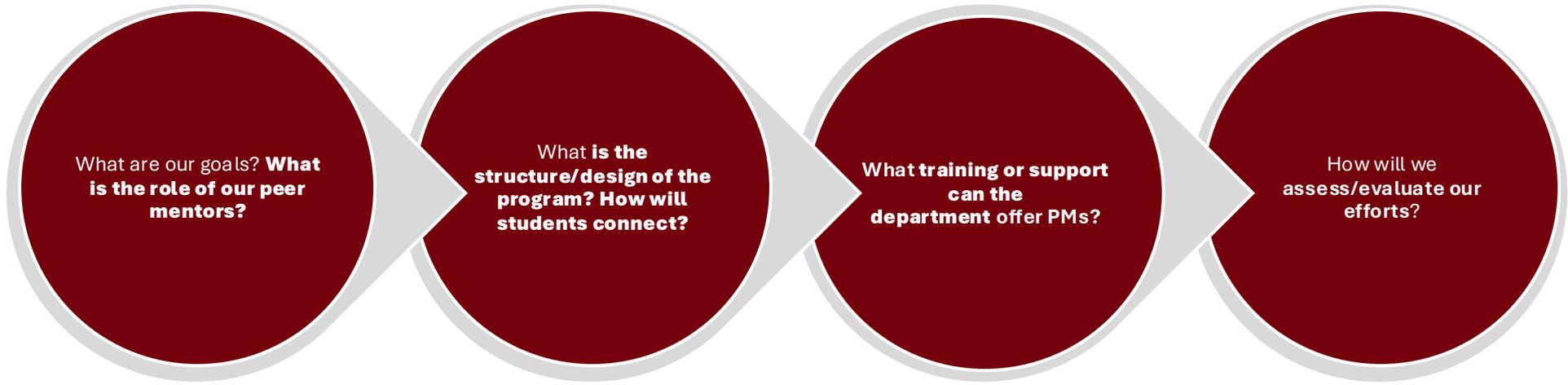
Sample
Matching
Tools

Coffee Chats
and Coffee
Vouchers

Pre-
Designed
Templates



Designing an Academic Peer Mentoring Program



What are our goals? **What is the role of our peer mentors?**

What is the **structure/design of the program?** How will students connect?

What **training or support** can the department offer PMs?

How will we **assess/evaluate** our efforts?



Step 1: Establish Program Goals/Vision

- Who will oversee program?
 - Do you have any departmentally specific goals?
 - Should you focus on student retention?
 - Size/scale of program
-



SEOE Peer Mentorship Program Goals

1. To create a sense of belonging and community within majors & the SEOE dept
 2. To address research opportunities & how to go about connecting research mentors
 3. To improve academic success & awareness of resources to maintain high success
 4. To build freshman confidence for asking questions & getting to know upperclassmen & faculty
-



Step 2: Program Design

- Nitty gritty details
 - How will students connect?
 - How structured do you want it to be?
 - How often do you want students to connect?
-

SEOE Peer Mentorship Program Requirements

- Students pair 1:1 or 2:1 by major and matching form
- Required to meet once a month from September – December
- Option to attend SEOE events together
- Students meet at Welcome Back Celebration

Peer Mentorship Matching and Interest Form 2024

68 Responses 204:26 Average time to complete Active Status

Analyze and explore up-to-date results in Excel. Peer Mentorship Matching and...
Dean, Alexa > Documents

Results Summary View results

1. Full Name

[More Details](#) [Insights](#)



Step 3: PM Support & Training

- How involved will your dept be?
 - Do you want to train PMs?
 - Who can PMs get in contact with for questions/issues?
 - Accountability measures?
-



SEOE Peer Mentorship Course

- Students have to take 1-credit hour course in the fall
 - Mentorship & professional development
 - Students required to fill out form every month outlining meeting w/ mentee(s)
-



Step 4: Implementation & Evaluation

- Making it happen!
 - Having a pilot group
 - Surveys
-

SEOE Peer Mentorship Survey (Pre & Post)

15. Please rate each statement on a scale of 1 (strongly disagree) to 5 (strongly agree):
Mentee specific questions

[More Details](#)

■ 1- Strongly Disagree ■ 2- Somewhat agree ■ 3- Neither Agree nor Disagree ■ 4- Somewhat Agree ■ 5- Strongly Agree

I am excited to meet my SEOE mentor.



I am excited to be part of the SEOE Peer Mentorship Program.



I feel this program will have a positive impact on my first semester here at USC.



I feel this program will help set me up for success during my time at USC.



I can identify opportunities to connect with my new peers in the SEOE.



I can identify opportunities to connect with students in other degree programs in the SEOE.

