



## GRADUATE COUNCIL AGENDA

September 27th, 2021

To: Graduate Council

Dr. Nikki Wooten, Chair; Drs. Demetrius Abshire, Matt Boylan, Subra Bulusu, Jean Ellis, Shana Harrington, Elise Ince, Hippokratis Kiaris, Marketa Kubickova, William Matchin, Jim Mensch, Shrihari Nelakuditi, David Reisman, Stephen Shapiro, Sheryl Wiskur, Neal Woods, Songhua Xu, Christina Yao, Maggie Carson, GSA; Murray Mitchell (Secretary), Dale Moore (Graduate School: ex officio member).

CC: Interim President Harris Pastides, Interim Provost Stephen Cutler, Trena Houp, Deans, Department Chairs, Graduate Directors and Graduate Program Administrators

From: Dr. Tracey Weldon, Interim Dean of the Graduate School and Vice Provost for Graduate Education

The Graduate Council will meet virtually using Microsoft Teams on Monday, September 27, 2021 at 2:00P.M.

1. **Call to Order and Approval of Agenda** (Nikki Wooten, Chair)
2. **Approval of the Minutes from August 23, 2021.** Approved actions by Graduate Council become effective 30 days after posting. A copy is available on the Graduate School website at: <http://app.gradschool.sc.edu/gradcouncil/minutes.asp>
3. **Report of the Chair** (Nikki Wooten)
4. **Report of the Interim Dean of the Graduate School** (Tracey Weldon)
5. **Report of the Secretary of the Graduate Council** (Murray Mitchell)
6. **Report of the Interim Associate Dean for Diversity, Equity, and Inclusion, and Associate Director, Grace Jordan McFadden Professors Program** (Toby Jenkins)
7. **Report on Professional Development** (Wright Culpepper)
8. **Report of the Graduate Student Association** (Maggie Carson)
9. **Report of the Academic Policy and Practices Committee** (Stephen Shapiro)  
Please see attachment: Graduate Attendance Policy Draft

## 10. Report of the 500/600 Level Courses (Murray Mitchell)

This report is presented to Council for informational purposes only; no action is necessary.

### 500/600 Courses for September 2021 Grad Council

(CCP = Course Change Proposal; NCP=New Course Proposal)

**ACCT 501** (3) Financial Accounting III (CCP: Fall 2022)  
**ACCT 502** (3) Managerial Accounting for Decision Making (CCP: Fall 2022)  
**ACCT 503** (3) Tax II (Terminate: Fall 2022)  
**ACCT 504** (3) Legal Issues for Accountants & Managers (CCP: Fall 2022)  
**ACCT 506** (3) International Financial Reporting (CCP: Fall 2022)  
**ACCT 590** (3) Introduction to Finance (CCP: Fall 2022)  
**ECIV 590** (3) Intermediate Special Topics (NCP: Spring 2022)  
**EDTE 500** (3) Mathematics Knowledge for Teaching I: PK-8 (NCP: Spring 2022)  
**EDTE 501** (3) Mathematics Knowledge for Teaching II: PK-8 (NCP: Spring 2022)  
**ELCT 530** (3) Industrial Controls (CCP: Fall 2022)  
**ELCT 551** (3) Power System Design and Analysis (CCP: Fall 2022)  
**ELCT 553** (3) Electromechanical Energy Conversion (CCP: Fall 2022)  
**ELCT 566** (3) Semiconductor Optoelectronics (Delete: Fall 2022)  
**ELCT 572** (3) Power Electronics (CCP: Fall 2022)  
**ENFS 091** (0) English for Academic Purposes A (CCP: Fall 2022)  
**ENFS 092** (0) English for Academic Purposes B (CCP: Fall 2022)  
**ENFS 096** (0) Special Topics in Graduate Communication A (CCP: Fall 2022)  
**HRTM 576** (3) Franchising within the Hospitality Industry (CCP: Fall 2022)  
**HRTM 584** (3) Tourism Information Technology Issues (CCP: Fall 2022)  
**JOUR 574** (3) Data Journalism (CCP: Fall 2022)  
**LING 504** (3) Introduction to Spanish Linguistics (CCP: Fall 2022)  
**MGSC 525** (3) Statistical Quality Control (CCP: Fall 2022)  
**MUSC 542** (3) Music History for Educators (NCP: Spring 2022)  
**MUSC 592** (3) 21<sup>st</sup> Century Musician (NCP: Fall 2021)  
**NURS 590** (3) Special Topics in International Nursing and Healthcare (NCP: Fall 2021)  
**PHIL 522** (3) Introduction to Semantics (CCP: Fall 2022)  
**SLIS 608** (3) Information Behavior and Practices (NCP: Spring 2022)  
**SLIS 683** (3) News Literacy (NCP: Spring 2022)  
**STAT 525** (3) Statistical Quality Control (CCP: Fall 2022)  
**SPAN 515** (3) Introduction to Spanish Linguistics (CCP: Fall 2022)  
**WGST 627** (3) Lesbian, Gay, Bisexual and Transgender (LGBT) Health (NCP: Spring 2022)

## 11. Associate Graduate Faculty Nominations (Murray Mitchell)

None at this time.

## 12. Fellowships and Scholarships Committee (Jean Ellis)

## 13. Report of Science, Math, and Related Professional Programs Committee (Hippokratis Kiaris)

Below is a list of proposals reviewed by the Committee. Each curricular action can be viewed at this Public Agenda review site:

<https://sc.edu/programproposal/agenda/?id=105&code=GCO>

At this Public Agenda link, the individual proposals are not live-linked, but agenda items are listed in alphabetical order. To view the full proposals, GC members and Committee Chairs still need to go to the Committee Review site, and filter for “Committees”, then for the “Committee” called “Added to Grad Council agenda.”

- **CHME Major / Degree Program**, Ph.D. in Chemical Engineering, Engineering and Computing, Change Program: Fall 2022
- **CHME Major / Degree Program**, MS and ME in Chemical Engineering, Engineering and Computing, Change Program: Fall 2022
- **COMD 705** (3) Adult Speech and Language Disorders, Public Health, CCP: Fall 2022
- **EXSC 735** (3) Applied Human Biomechanics, Public Health, NCP: Spring 2022
- **HSPM 702** (3) Maternal and Child Health Programs and Policies: Past, Present and Future, Public Health, NCP: Spring 2022
- **NURS 705**, Acute Problems of Adults/Gerontology and Women's Health in Primary Care, Nursing, Terminate Course: Fall 2022
- **NURS 706**, Primary Care Nursing of Children, Nursing, Terminate Course: Fall 2022
- **NURS 708**, Conceptual Basis for Family and Community Health Nursing, Nursing, Terminate Course: Fall 2022

#### **14. Report of the Humanities, Social Sciences, Education, and Related Professional Programs Committee (Jim Mensch)**

Below is a list of proposals reviewed by the Committee. Each curricular action can be viewed at this Public Agenda review site:

<https://sc.edu/programproposal/agenda/?id=105&code=GCO>

At this Public Agenda link, the individual proposals are not live-linked, but agenda items are listed in alphabetical order. To view the full proposals, GC members and Committee Chairs still need to go to the Committee Review site, and filter for “Committees”, then for the “Committee” called “Added to Grad Council agenda.”

- **ACCT 744** (3) Fraud Examination and Investigation, Business, NCP: Spring 2022
- **EDCE 805F** (6) Marriage, Couples and Family Counseling Internship, Education, CCP: Fall 2022
- **EDFI 746** (3) Social Theories in Education, Education, NCP: Spring 2022
- **EDFI 848** (3) Gender and Education, Education, NCP: Spring 2022
- **EDLP 730** (3) Leadership in Systems: Organizational and Institutional Theory, Education, NCP: Spring 2022
- **EDLP 732** (3) Data Informed Decision Making, Education, NCP: Spring 2022
- **EDLP 736** (3) Ethical and Social Justice Leadership, Education, NCP: Spring 2022
- **FINA 756** (3) Financial Statement Analysis, Business, CCP: Fall 2022
- **FINA 760** (3) Financial Policies, Business, CCP: Fall 2022
- **FREN 775**, Seminars on Selected Topics in Foreign Language Education, Arts and Sciences, Terminate Course: Fall 2022
- **GEOG 789**, Area Analysis: Europe, the Latin American Republics, Asia, or the United States, Arts and Sciences, Terminate Course: Fall 2022

- **GERM 775**, Seminars on Selected Topics in Foreign Language Education, Arts and Sciences, Terminate Course: Fall 2022
- **Language Major / Degree Program**, MA in Spanish, Arts and Sciences, Terminate Program: Fall 2022
- **Language Major / Degree Program**, MA in French, Arts and Sciences, Terminate Program: Fall 2022
- **Language Major / Degree Program**, MA in German, Arts and Sciences, Terminate Program: Fall 2022
- **Language Major / Degree Program**, MA in Comparative Literature, Arts and Sciences, Terminate Program: Fall 2022
- **LATN 775**, Seminars on Selected Topics in Foreign Language Education, Arts and Sciences, Terminate Course: Fall 2022
- **LING 794** (3) Bilingualism, Arts and Sciences, NCP: Spring 2022
- **MGSC 791** (3) Operations Management, Arts and Sciences, CCP: Fall 2022
- **POLI Major / Degree Program**, Political Science, Ph.D. Program, Arts and Sciences, Change Program: Fall 2022
- **PSYC Major / Degree Program**, Ph.D. in Experimental Psychology, Arts and Sciences, Terminate Program: Fall 2022
- **PSYC Major / Degree Program**, Ph.D. in School Psychology, Arts and Sciences, Terminate Program: Fall 2022
- **PSYC Major / Degree Program**, Ph.D. in Clinical-Community Psychology, Arts and Sciences, Terminate Program: Fall 2022
- **SPAN 775**, Seminars on Selected Topics in Foreign Language Education, Arts and Sciences, Terminate Course: Fall 2022
- **SPCH 792** (3) Classical Rhetoric, Arts and Sciences, CCP: Fall 2022
- **SPCH 794** (3) Modern Rhetorical Theory, Arts and Sciences, CCP: Fall 2022
- **SPTE Dual Degree Program**, Combination Degree in MSEM and MBA, Hospitality, Retail, & Sport Management, New Degree Program: Fall 2022

**15. Report of the Grievances, Appeals and Petitions Committee (TBA)**

**16. Other Committee Reports**

**17. Old Business**

**18. New Business**

Course Designator change from SLIS to ISCI (Dr. Mitchell; please see attached memo)

**19. Good of the Order**

**20. Adjournment**

## **Graduate Attendance Policy Draft 9/20/2021**

Graduate students at the University of South Carolina are expected to meet all academic objectives as defined by the instructor. Students are responsible for completing all assigned work, to attend all class meetings from the beginning of the semester, and to participate in class. The University aims to ensure the highest academic standards while recognizing that events occur beyond the personal control of students or faculty. Different courses demand different approaches to assessing student attendance and participation. Additionally, there are multiple degree categories at the graduate level, where standards and practices related to attendance and participation vary considerably. Therefore, subject to certain limitations described below, instructors should notify students, specifically in the course syllabus, of the attendance policy for the course by the first day of class. Should an instructor fail to provide a written attendance policy, this general policy applies.

Students are responsible for satisfying the requirements for attendance and participation for any class in which they are enrolled, including requirements for notification and documentation of excused absences. Whenever possible, and as specified below, documentation is required in advance of any excused absence.

This policy applies to all graduate level courses offered by the University of South Carolina, including synchronous or asynchronous online courses.

### **Excused Absences**

Instructors requiring attendance as a component of a student's grade must distinguish between excused and unexcused absences in the written policy for the course.

Excused absences may not be penalized in a student's grade, and the student must be permitted to make up coursework missed due to an excused absence or to complete an equivalent assignment agreed upon with the instructor. Online courses, whether synchronous or asynchronous, are not exempt from this rule. In all cases of excused absence, the instructor of record must engage in an interactive process with the student to determine reasonable make-up work.

Instructors may refuse to grant a request for an excused absence or for make-up work that would result in a fundamental alteration of the essential academic requirements of the course. In such instances, students should be apprised of the University's policy regarding course withdrawals.

The University of South Carolina is required by law to excuse absences from class for the following reasons:

- Performance of a military duty or obligation imposed by state or federal law, as documented in writing by the appropriate state or federal authority.
- Legal obligation to appear at or participate in a judicial or administrative proceeding, including the performance of jury duty, as documented in writing by the appropriate judicial or administrative authority.

- Any medical condition related to pregnancy or childbirth, as documented by the student's health care provider, requiring the student's absence from class.
- A disability, as defined by the Americans with Disabilities Act and as documented by the Student with the Student Disability Resource Center, which prevents the student from attending class.
- Observance of a religious practice, holiday or holy day, if the instructor of the class is provided written notification by the student of their intent to observe such religious practice, holiday or holy day no later than the end of the second week of regularly scheduled classes in a full fall or spring semester term, and within twice the length of the drop/add period for any other term. Change / Drop dates can be found [here](#).
- Any other absences required to be excused by applicable state or federal law.

The University of South Carolina requires that absences from class for the following reasons must also be excused:

- Participation in an authorized University activity, in which the student plays a formal, required role. Such activities include, but are not limited to, musical performances, academic competitions, and varsity athletic events. University documentation of participation should be provided in advance of the absence.
- Illness or injury that is too severe or contagious for the student to attend class, with appropriate documentation.
- Death or severe illness of an immediate/dependent family member, with appropriate documentation.
- University closure for weather-related or other emergencies.
- International student visa conflicts, which may prevent a student from arriving on campus

### **Requesting Excuses**

To arrange excuses for absences that can be anticipated at the start of a term--including, but not limited to, authorized university activities and religious observances--students should submit a request in writing (email is acceptable) stating the dates of the anticipated absence, explaining the reason for absence, providing supporting documentation as required above, and including any request for make-up work. Students should submit this request no later than the end of the second week of regularly scheduled classes in a full fall or spring semester term and within twice the length of the drop/add period for any other term. Change / Drop dates can be found [here](#).

To arrange excuses for absences that cannot be anticipated at the start of a term--including, but not limited to, legal proceedings or illness--students should submit in writing a request stating the date of absence, the reason for absence, and any request for make-up work as soon as reasonably possible after they become aware of the need to be absent. For instance, in the case of a contagious illness a student should notify the instructor soon after becoming aware of this illness. Instructors should not maintain records of student medical conditions. On the Columbia campus, the Graduate Student Ombuds is available to certify any excuses involving confidential personal information.

A graduate student registered for courses numbered 500-699, or for any undergraduate course for credit, is required to satisfy undergraduate attendance regulations and conform to the “5 percent rule.” The [Undergraduate Attendance Policy](#) states that absence from more than 5 percent of the scheduled class sessions, whether excused or unexcused, is excessive and the instructor may choose to exact a grade penalty for such absences.

### **Class Auditing**

Students who are auditing a graduate course are expected to conform to the same attendance requirements as students registered for credit, but must attend at least 75 percent of scheduled class meetings to receive audit credit.

### **Assistance and Appeals**

On the Columbia Campus, the Graduate Student Ombuds is available to assist instructors and verify, in certain cases, students’ stated reasons for requesting excused absences. Palmetto College campuses should work with their Faculty Organizations to define similar agencies.

Any student who is denied a request for an excused absence from class for any of the reasons set forth herein may appeal the decision per the STAF 6.30 Academic Grievance Policy. As described in STAF 6.27, the Graduate Student Ombuds is also available to help students resolve grievances and maintain policy compliance.

Students are expected to be fully honest with instructors, university staff and administrators when they make requests to excuse absences and when they work with instructors to arrange terms for the completion of coursework missed due to excused absences. Any dishonesty in requesting excused absences or accommodations for the timely completion of missed work is regarded as a violation of academic integrity and is subject to disciplinary action through the Office of Academic Integrity.



To: Faculty Senate Curricula and Courses Committee and the Graduate Council  
From: Kim M Thompson, Associate Dean for Academic Affairs, College of  
Information and Communications  
CC: Tom Reichert, Cheryl Addy, Karen Gavigan,  
Date: July 2, 2021  
Re: SLIS course designator change

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We are writing to request the course designator change from SLIS to ISCI for all undergraduate and graduate Information Science courses with a Fall 2022 effective date.

We are making this request to better reflect the school's new name -- School of Information Science -- approved by the Board of Trustees in 2020. We also expect that this change to ISCI (**I**nformation **SC**ience) will prevent student confusion.

This change will include updates to all SLIS references in the Bulletin to include pre/co-requisites and the curriculum pages.

Thank you for your consideration of this request. If you have any questions, please let me know.