



The Graduate School

UNIVERSITY OF SOUTH CAROLINA

GRADUATE COUNCIL MINUTES

September 23, 2019

The Graduate Council met on Monday, September 23, 2019 at 2:00 P.M. on the 5th floor of the Thomas Cooper Library in the Career Center.

Graduate Council members present: Dr. Tom Regan, Chair; Drs. Suzanne Adlof, Nate Bell, Matt Boylan, Bobby Brame, Joanna Casey, Robin DiPietro, Jean Ellis, Elise Ince, Hippokratis Kiaris, Jim Mensch, Sirivatch Shimpalee, Songhua Xu, and Jennifer Mandelbaum, GSA Representative

Graduate Council members absent: Drs. Ron Benner, Maks Chruszcz, Rick Creswick, Spencer Platt, and Nikki Wooten

Graduate School Representatives: Dr. Cheryl Addy, Dr. Murray Mitchell (Secretary), Dr. Heather Brandt (Excused), Dale Moore, and Wanda Barr

Provost Office Representative: Dr. Tena Crews

Guests: Dr. Dirk den Ouden (COMD)

NOTE: These minutes will become final on October 28, 2019 if not challenged.

1. **Call to Order and Approval of Agenda** (Tom Regan, Chair)
The meeting was called to order at 2:05 p.m. due to technical difficulties, and the agenda was unanimously approved.
2. **Approval of the [Minutes from August 26, 2019](http://app.gradschool.sc.edu/gradcouncil/minutes.asp)**. Approved actions by Graduate Council become effective 30 days after posting. A copy is available on the Graduate School website at: <http://app.gradschool.sc.edu/gradcouncil/minutes.asp>
3. **Report of the Chair** (Tom Regan)
No report.
4. **Report of the Dean of Graduate School** (Cheryl Addy)
Dr. Addy reported on the following two major Graduate Assistantship issues related to the implementation of PeopleSoft last spring.
 1. Policy: She continues to work on ACAF 4.00, but this is likely to be the first of two major revisions. As we discussed at last meeting, the policy is a mix of academic/student issuers and HR policies. HR is

committed to a complete study of how student hires are managed. Prior to the HCM implementation, student hires were completed using an expedited process directly with Payroll that over time had fallen out of compliance with some state and federal laws. She is going to recommend changes to the GA policy that address several academic /student issues and at least address some of the broader HR issues, but hopefully by the end of the academic year, HR will have an HR policy addressing student hires and we can remove that information from the ACAF policy. As she noted before, a high priority is to protect the GA benefits (tuition abatement and eligibility for student health insurance subsidy) for as many students as possible. The HR review will include addressing concerns about the deadlines for student hires.

2. There was a new complication that impacted about 150 graduate assistants. Some of our units followed the strategy of having a hire date prior to August 16th to minimize impact of the new pay lag. Payroll apparently coded for FICA withholdings if the student was not enrolled during the summer, but the FICA exemption regulations allow for reasonable breaks between academic sessions; so, this was inappropriate. Payroll has checked the records individually, and refunds for the students impacted should be in the October 15th pay distribution.

Special consideration for military and honorable discharged veterans: Clemson University offers an application fee waiver for this group and has been very generous in sharing their process. We will follow up, hopefully by the end of this semester; with a recommendation for how we might proceed.

Our graduate enrollments continue to decline, with a net decrease of 270 from Fall 2018 to Fall 2019. Dr. Addy reminded the members of the Council about a new resource available through the Prospect module in CollegeNet. Someone in each unit should be working with Wright Culpepper to take advantage of this resource for tracking and communicating with prospective students. She also reminded the Council members that on next Monday, September 30th, we are sponsoring a Graduate and Professional Programs Fair for USC students. Practically all of our schools and colleges, as well as a number of individual programs, will be represented at this Fair. We are also encouraging your undergraduate students to attend and learn about the outstanding opportunities we can offer for graduate studies.

As a side note, Dr Addy mentioned that she is serving on the search committee for the Vice President for diversity and inclusion and on a committee to plan the official presidential inauguration in February. She will also participate in a meeting later this week to discuss the 2018 campus climate survey results with the president and will present on graduate education to a congressional staff delegation in early October.

5. Report of the Secretary of the Graduate Council (Murray Mitchell)

As a follow-up to Dean Addy's comments regarding Military Friendly policies, Dr. Mitchell solicited information from Clemson University. Clemson uses the same application service as is used for general graduate applications here at UofSC. The Clemson folks have been very helpful in sharing the mechanism they use to process an application waiver for active duty and honorably discharged veterans. He has not pursued additional information from peer and peer aspirant institutions. His sense is that we are likely to explore a similar accommodation for this population at UofSC and we will be pursuing what we have to do administratively since, these funds do not come to the Graduate School, the decision will be handled at a different level.

As a follow-up, he mentioned again that Wright Culpepper in the Graduate School is available to offer

training in support of staff and any faculty who may be interested in exploring resources available to more actively recruit graduate students.

One additional “plug” for recruiting resources is the Accelerated Bachelor’s/Graduate Study Plan, which has been presented and discussed with admissions and advising staff several times. The main resistance that we have encountered is with faculty opting not to more strongly encourage their high-performing undergraduate students to take advantage of this opportunity. Please share information with your colleagues.

There were two separate actions that required a vote of the council:

First, there were three qualified nominees to join the Council that required a vote to confirm their membership—Robin DiPietro (Hotel, Restaurant and Tourism Management), Elise Ince (Marketing) and Nikki Wooten (Social Work). The Council unanimously approved these three new members.

The confirmation of Dr. DiPietro, happily, is also an endorsement of her to be chair of the Humanities, Social Sciences, Education, and Related Professional Programs Curriculum Committee—she is now the “To Be Named” person reporting for that committee that met in the second week of September.

Second, there was a qualified nomination for vice chair of the Council, another action that required a vote of the council. Jim Mensch of Exercise Science is the nominee who also was unanimously approved by the Council.

There was one other note of interest to the Council. There is a “requirement” (no consequences were ever enforced) for doctoral students to formally announce the particulars surrounding their defense of dissertation. In the past, we have asked students to supply this information to the Graduate School and we added it to our calendar. Due to some issues surrounding the updating of our web presence, adding this information to our calendar has become problematic.

The underlying principle to this expectation is a part of our collective responsibility to the role of UofSC as a research university. Encouraging and facilitating cross disciplinary possibilities would be part of the desire to announce what kind of work we are doing. Until we can come up with a better solution, we will ask that you direct your students and staff to share this information through your internal listservs, departmental/college web calendars and any other mechanisms at your disposal.

Meanwhile, if you have other insights into possible dissemination strategies, please feel free to share them with Dr. Mitchell.

6. Report on Professional Development (Murray Mitchell for Heather Brandt)

Dr. Mitchell reported for Dr. Brandt on the following two items:

The new Graduate School website is up and running. If you notice a need for edits or updates, please contact Dr. Brandt. We continue to work on various sections that are not fully completed, such as the graduate faculty database.

We have several professional development programs for the fall. This week, we have a Start Smart

workshop on September 26 and resume/CV webinar on September 27. Additional information, including registration information, is available on the Graduate School's calendar.

- 7. Report of the Graduate Student Association Representative** (Jennifer Mandelbaum)
Jennifer reported that should any students sharing additional complaints regarding the pay lag issue that she would summarize and pass the information on the Council.

The graduate students received the email from Dr. Brandt regarding the emergency financial burden loan opportunity, and they are appreciative.

GSA is working with Library staff regarding conducting a form of library orientation workshop to enlighten students about all that the library has to offer and how to effectively utilize the resources in the library. If anyone has any suggestions, please let her know.

GSA is brainstorming internally about doing a more comprehensive graduate student orientation. From looking through old files, they can see where the Graduate School used to have a more involved orientation kind of expo in the Russell House. They are looking to make sure that graduate students get the support that they need when they come to campus because they may not get this information from their individual departments.

They received a question from a GSA member regarding how long a student has access to campus emails after they leave the University. The general understanding was that they had access for one year. This could pose a problem if students took time off due to fellowships or other authorized leave of absences. The possibility of having this length of time extended will be followed up by Dr. Addy.

- 8. Report of the Academic Policy and Practices Committee** (Jim Mensch)
No report.
- 9. Report of the 500/600 Level Courses, Distributed Learning and Special Topics Courses** (Murray Mitchell)

This report is presented to Council for informational purposes only; no action is necessary.

500/600 Level Courses

CRJU 558 (3) Crime Over the Life Course (Course Change Proposal: Fall 2020)

CRJU 575 (3) The Death Penalty (Carolina Core Modification: Fall 2020)

CRJU 577 (3) Law and Criminal Justice Policy (Carolina Core Modification: Fall 2020)

HPEB 627 (3) Lesbian, Gay, Bisexual and Transgender (LGBT) Health (Course Change Proposal: Fall 2020)

JOUR 536 (3) Crisis Communications (Course Change Proposal: Fall 2020)

JOUR 540 to 566 (3) Magazine Article Writing (Course Change Proposal: Fall 2020)

JOUR 541 to 504 (3) International Mass Communications (Course Change Proposal: Fall 2020)

JOUR 551 (3) Newspaper Management (Delete Existing Course: Fall 2020)

JOUR 556 (3) Broadcast Station Management (Delete Existing Course: Fall 2020)

JOUR 562 to 507 (3) Communicating Science, Health and the Environment (Course Change Proposal: Fall 2020)

JOUR 571 to 508 (3) Faith, Values, and the Mass Media (Course Change Proposal: Fall 2020)

Distributed Learning Proposals

EDRD 500 (3) Content Area Literacy PK-12 (Course Change Proposal: Fall 2020)

EDEX 616 (3) Instruction of Students with Specific Learning Disabilities (Course Change Proposal: Summer 2019)

SLIS 797 (3) Fake News and Alternative Facts: Information Behavior in a Post-Truth Era (Spring 2020)

Special Topics Courses

CRJU 591 (3) Adolescent Mentoring (Spring 2020) (cross-listing with WGST 598)

ENGL 566 (3) Alfred Hitchcock: Gender, Sexuality, and Representation (Fall 2019)

ENHS 862 (3) Analytical Methods in Air Quality (Fall 2019)

ENHS 862 (3) Introduction to Environmental Science Research (Spring 2020)

EXSC 755 (3) Genetics in Health Sciences (Spring 2020)

PHPH 741 (3) Fundamentals of Neuroscience Principles (Fall 2019)

WGST 598 (3) Adolescent Mentoring (Spring 2020) (cross-listing with CRJU 591)

10. **Associate Graduate Faculty Nominations** (Murray Mitchell)

None at this time.

11. **Fellowships and Scholarships Committee** (Jean Ellis)

No report.

12. **Report of Science, Math, and Related Professional Programs Committee** (Murray Mitchell for Rick Creswick)

Below is a list of proposals reviewed by the Committee. Each curricular action can be viewed at this Public Agenda review site:

<https://www.sc.edu/programproposal/agenda/?id=73&code=GCO>

At this Public Agenda link, the individual proposals are not live-linked, but agenda items are listed in alphabetical order. To view the full proposals, GC members and Committee Chairs still need to go to the Committee Review site, and filter for "Committees", then for the "Committee" called "Added to Grad Council agenda."

- **COMD Major / Degree Program**, Master in Communication Disorders (MCD), Public Health, Terminate Program: Fall 2020
- **CSCE Major / Degree Program**, MS in Software Engineering, Engineering & Computing, Terminate Program: Fall 2020

- **CSCE Major / Degree Program**, MS in Information Security, Engineering & Computing, Terminate Program: Fall 2020
- **ENHS 794 (3)** Introduction to Environmental Sciences Research, Public Health, NCP: Spring 2020
- **EPBO Major / Degree Program**, M.P.H. in Epidemiology, Public Health, Change to Existing Program: Fall 2020
- **EPID 796 (1)** Integrated Learning Experience, Public Health, NCP: Spring 2020
- **LAWH 700 (3)** Legal Foundations of the Health Care System I, Law, NCP: Spring 2020
- **LAWH 701 (2)** Legal Foundations of the Health Care Systems II, Law, NCP: Spring 2020
- **LAWH 702 (1)** Legal Foundations of Health Care System Lab, Law, NCP: Spring 2020
- **LAWH 710 (2)** Public Health Systems, Law, NCP: Spring 2020
- **LAWH 712 (2)** Bioethical Principles (Applied Learning), Law, NCP: Spring 2020
- **LAWH 714 (2)** Health Care Contracting (Applied Learning), Law, NCP: Spring 2020
- **LAWH 716 (3)** Medicare Compliance for Medical Facilities, Law, NCP: Spring 2020
- **LAWH 720 (2)** Health Policy Advocacy, Law, NCP: Spring 2020
- **LAWH 722 (2)** Risk Management, Law, NCP: Spring 2020
- **LAWH 724 (2)** Certificates of Need, Law, NCP: Spring 2020
- **LAWH 728 (2)** Comparative Studies in International Health Care, Law, NCP: Spring 2020
- **LAWH 730 (3)** Healthcare Structure Planning for Companies & Non-Profits, Law, NCP: Spring 2020
- **LAWH 732 (3)** Medicare Quality Compliance, Law, NCP: Spring 2020
- **LAWH 734 (2)** Healthcare Fraud & Abuse Compliance, Law, NCP: Spring 2020
- **LAWH 736 (2)** Third Party Billing Compliance, Law, NCP: Spring 2020
- **LAWH 740 (3)** Antitrust Compliance, Law, NCP: Spring 2020
- **NURS Major / Degree Program**, Adult Gerontology-Acute Care Nurse Practitioner, Nursing, Change to Existing Program: Fall 2020
- **NURS 702 (3)** Pharmacologic Management in Pediatric, Adult, & Gerontological Patients Across Healthcare Delivery Continuum, Nursing, CCP: Fall 2020
- **NURS 704 (3)** Advanced Health Assessment and Diagnostic Reasoning, Nursing, CCP: Fall 2020
- **NURS 717 (3)** Application of Basic Statistics for Nursing Practice & Service Management, Nursing, CCP: Fall 2020
- **NURS 718 (3)** Diagnostic Interpretation and Therapeutic Modalities, Nursing, CCP: Fall 2020

These proposals were unanimously approved by Graduate Council.

13. **Report of the Humanities, Social Sciences, Education, and Related Professional Programs Committee**
(Robin DiPietro)

Below is a list of proposals reviewed by the Committee. Each curricular action can be viewed at this Public Agenda review site:

<https://www.sc.edu/programproposal/agenda/?id=73&code=GCO>

At this Public Agenda link, the individual proposals are not live-linked, but agenda items are listed in alphabetical order. To view the full proposals, GC members and Committee Chairs still need to go to

the Committee Review site, and filter for “Committees”, then for the “Committee” called “Added to Grad Council agenda.”

- **ACCT 702** (3) Application of Advanced Databases to Accounting and Business, Business, CCP: Fall 2020
- **ACCT 739** (3) Enterprise Resource Planning, Business, CCP: Fall 2020
- **EDFI 742**, The School and the Social Order: Western Europe, Delete an Existing Course, Fall 2020
- **EDFI 743** (3) The School and the Social Order: The United States, Education, CCP: Fall 2020
- **GRAD 701** (0) Graduate Teaching/Instructional Assistant Development, Graduate School, CCP: Fall 2020
- **JOUR Major / Degree Program**, Journalism and Mass Communications, College/School Section in the Graduate Bulletin, Information & Communications, Change to Existing Program: Fall 2020
- **MKTG 719** (3) Business to Business Marketing, Business, NCP: Spring 2020
- **PEDU 730** (3) Psychosocial Aspects of Athletic Performance and Injury Rehabilitation, Education, CCP: Fall 2020
- **SLIS Major / Degree Program**, Specialist in Library and Information Science, Information & Communications, Change to Existing Program: Fall 2020
- **SLIS Major / Degree Program**, Master of Library and Information Science, Information & Communications, Change to Existing Program: Fall 2020
- **SLIS Major / Degree Program**, Certificate of Graduate Study in Library and Information Science, Information & Communications, Change to Existing Program: Fall 2020
- **SOWK 736**, Advanced Practice with Organizations and Communities: Resource Development, Management, and Account, Social Work, Delete an Existing Course: Fall 2020
- **WGST 706** (3) Engendering Global Capitalism, Arts and Sciences, NCP: Spring 2020

These proposals were unanimously approved by Graduate Council.

14. **Report of the Grievances, Appeals and Petitions Committee** (Bobby Brame)
None at this time.
15. **Other Committee Reports**
None at this time.
16. **Old Business**
None at this time.
17. **New Business**
None at this time.
18. **Good of the Order**
Dr. Mitchell asked that all Council members and guests sign in on the roster for accountability purposes.
19. **Adjournment**
The meeting was adjourned at 2:58 p.m.

Murray Mitchell, Secretary

CC:

Bob Caslen, President

Taylor Harding, Interim Executive Vice President for Academic Affairs and Provost

Cheryl Addy, Vice Provost & Dean of the Graduate School

Deans

Department Chairs

Graduate Directors

Aaron Marterer, University Registrar

Elaine Belesky, Office of the Registrar

Malia Kiehl, Office of the Registrar

Tara George, Office of the Registrar