



Meeting Name:	Executive Committee Meeting		Leader:	Gerald Harmon
Meeting Date:	September 2, 2025		Meeting Time:	4:00-4:40 p.m.
Location:	Microsoft Teams Meeting and Humphries Board Room		Next Meeting Date:	October 7, 2025
Attendees	Attendees Alan Sechtin Aubrey Lalashius Berry Campbell Bobby Miller Brian Keisler Bryan Winters Cam McCarthy Caughman Taylor Chuck Carter Chris Mazoue Craig Stanley Ed Behling Edie Goldsmith Emily Miles Eric Williams Falicia Harvey Gerald Harmon Jamee Steen James Cook James McCallum Kevin Bennett Leo Bonilha Lindsie Cone Mark Robinson Marlene Wilson Matt Orr Norma Frizzell	Attendees Paul Toriello Predrag Krajacic Robert Rhinehart Roz McConnaughey Sharon Weissman Sandra Kelly Susan Herndon Trae Capers Tripp Bell	Past Attendees or Not Present Amy Hildreth Clinton Webb Derek Payne Erika Blanck Jeff Perkins J.T. Thornhill Fiona Hollis Frank Berger Leo Bonilha Meera Narasimhan Souvik Sen Trey Brown	Scribe: Aubrey Lalashius



Call to Order/Welcome	Harmon	The meeting was called to order at 4:02 p.m. by Dr. Gerald Harmon.
Approval of Minutes	Harmon	By motion and vote of the attendees the meeting minutes from August 5, 2025, and all exhibits/attachments were approved as written.
Executive Committee Reports	Harmon	The Dean stated that the Executive Committee Meeting Reports have been shared with the Committee and that he will highlight items and ask each person in the report for any additional comments.
Operational Finance and Administration Report	Payne	Items in his report stands as presented. Susan Herndon discussed the upcoming SOMC Benefits Fair and Flu shots in October. Stated that she had been working with McConaughy about hosting the fair in the library and are confirming vendor lists. Susan also stated that the premiums will remain the same for medical but that dental was rising. Dr. Wilson also requested that we begin sending out a brief monthly update to the students and faculty regarding parking – potentially through a newsletter.
Academic Affairs	Thornhill	Items in his report stands as presented.
Undergraduate Medical Education	Krajacic	Reminder that the candidate search for Pre-clerkship is ongoing. We anticipate being above the national average for pass rates for both Step 1 and Step 2.
Student Affairs	Williams	No written report. Reminded everyone of the upcoming White Coat Ceremony at end of the month – September 26 th !
Graduate Medical Education	Carter	Items in his report stands as presented, nothing new to include. His office is working on the Prisma Health residencies accreditations.



Continuous Professional Development & Strategic Affairs	Orr	Items in report stands as presented, nothing additional to add.
Research and Graduate Education	Bonilha/Toriello	Dr. Bonilha shared slides regarding funding and that SOMC holds second place for amount of funding rewarded across USC. Dr. Toriello shared that out of the 1,000 applications received for PA, only 125 for 30 available program slots were interviewed.
Faculty Senate	McCarthy	Nothing to report at this time.
Staff Senate	Miles	Items in report stands as presented. Also shared a sneak peek of the new website rollout.
Human Resource Updates	Herndon/Group	Susan shared about the Benefits Fair and Flu shots date in October.
CQI/LCME	Harmon/Perkins/ Group	Dr. Miller – action plans have been sent out and are due back September 16 th . Standard #6 will be done in Sept meaning we are half way done! Please ensure you respond to his email request about upcoming dates for Secretariat visit – will be one whole day or two half days (TBD upon final scheduling).
Dean's Items	Harmon	The Dean commented that the Townhall was well attended! He also gave a thank you to both the Admissions and the Committees Ad Hoc Task Forces that meets again this week for their updates and progress. He briefly mentioned that the Organizational Structure update was in the works to ensure mission appropriate alignment and more efficiency for us all. For the HSC Construction update – it changes every day! It's a big investment with impressive progress thus far. Event reminders for: Dean's Awards Ceremony on October 3 rd , SOMC Health Fair on October 4 th and the Run for Kid's Cancer 5K on September 26 th .



New Business	Harmon	Dean Harmon asked if anyone had any old business we needed to address or anything new to add. Received no comments. No additional reports were added or included.
Executive Session	Harmon	A motion was made and seconded to go into an Executive Session. No action was taken during the Executive Session and by motion of the group returned to the open session.
Adjournment	Adjournment	The meeting was adjourned at 4:40 pm.